

## GUADALUPE COUNTY ENVIRONMENTAL HEALTH DEPARTMENT



310 IH 10 West  
Seguin, Texas 78155  
[www.co.quadalupe.tx.us](http://www.co.quadalupe.tx.us)

**Daniella Valdez**  
Environmental Health Director  
(830) 303-4188 x1492 Office



---

### EMPLOYMENT NOTICE

In compliance with the Guadalupe County Personnel Policy, it is mandatory that Department Heads post this notice for five (5) working days. This notice will be posted beginning **August 1, 2024**.

The Environmental Health Department is accepting applications for the position of  
**Sanitation Inspector**

#### Job Duties Include:

- Interpret and apply Texas Commission on Environmental quality, Texas Health & Safety Codes and County regulations governing the application of OSSF (On-Site Sewage Facilities) and the other environmental and public health codes.
- Review application and engineered design to assure that proposed site plan and specifications meets all state and county rules and regulations.
- Inspects potential septic system sites in order to confirm the accuracy of site evaluation and septic system designs.
- Performs daily scheduled inspections of OSSF's.
- Use of field equipment during inspection such as hand held, electronic or automatic transit levels, GIS/GPS units.
- Investigate complaints; assist public with resolution of problem.
- May perform soil tests and evaluates the suitability of building lots for the installation of OSSFs.
- Represent department at legal proceedings.
- Reports illegal septic system installations and malfunctioning systems.
- Serves notice of maintenance contract expiration.
- Prepares and submits reports and records of duties performed into department database and to TCEQ.
- Performs such other duties as may be assigned.

Applicant must have a High School Diploma or GED, minimum of 2 years of experience in public or environmental health. Must be a current Designated Representative (D.R.) licensed through Texas Commission on Environmental Quality or obtain license within 1 year of employment and attend continuing education courses required to maintain D.R. license.

This position pays from \$25.54-\$26.83 per hour commensurate with experience and license status. Benefits include Medical Insurance, Paid Holidays, Vacation, Sick Leave and Retirement.

Applications and transfer requests may be obtained and completed from the county's website (<https://www.co.guadalupe.tx.us/employment/employment.php>) or picked up at the Human Resources Office located at 211 W. Court, Seguin, TX. Please submit completed application and transfer requests to the Guadalupe County Environmental Health Director via e-mail at [daniella.valdez@guadalupe.tx.gov](mailto:daniella.valdez@guadalupe.tx.gov) Position is open until filled.

Guadalupe County does not discriminate on the basis of race, color, national origin, sex, religion, age, and handicapped status in employment or the provision of services.