

**JOINT ELECTION AGREEMENT AND ELECTION SERVICE CONTRACT  
BETWEEN**

**GUADALUPE COUNTY, TEXAS**

**MARION INDEPENDENT SCHOOL DISTRICT, CITY OF CIBOLO, CITY OF SCHERTZ, CITY OF  
KINGSBURY, NIXON-SMILEY CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, PRAIRIE LEA  
INDEPENDENT SCHOOL DISTRICT, SCHERTZ-CIBOLO-UNIVERSAL CITY INDEPENDENT SCHOOL  
DISTRICT, GUADALUPE COUNTY GROUNDWATER CONSERVATION DISTRICT, CIBOLO CREEK  
MUNICIPAL AUTHORITY, and CRYSTAL CLEAR SPECIAL UTILITY DISTRICT**

**FOR THE CONDUCT OF A JOINT ELECTION TO BE HELD  
TUESDAY NOVEMBER 4, 2025**

This Joint Election Agreement and Election Service Contract is made this 30<sup>th</sup> day of September, 2025, by and between Guadalupe County Elections Administrator, hereinafter referred to as "EA", and the Marion ISD, Schertz-Cibolo-Universal City ISD, City of Cibolo, City of Schertz, City of Kingsbury, Nixon-Smiley CISD, Prairie Lea ISD, Guadalupe County Groundwater Conservation District, Cibolo Creek Municipal Authority, and Crystal Clear Special Utility District

WHEREAS, pursuant to Texas Election Code Section 271.002, governing bodies of political subdivisions may enter into an agreement to hold joint elections in election precincts that Can be served by common polling places.

WHEREAS, the Cities, Schools and Other Political Subdivisions Elections will be held on November 4, 2025, in 37 Countywide Polling Places (Vote Centers). Parties to this agreement serve voters within some of the same boundaries and it would be beneficial for them and the citizens and voters of their governing bodies to hold elections jointly.

NOW, THEREFORE, IT IS AGREED that a joint election will be conducted by EA on behalf of the Participating Authorities under the following terms and conditions:

THIS AGREEMENT is subject to the written approval of all parties and shall not be binding on the parties until such written approval is obtained.

THIS AGREEMENT will require the EA to be appointed the Joint Early Voting Clerk.

THIS AGREEMENT will require the Participating Authorities to use joint ballots, when applicable.

THIS AGREEMENT requires the Participating Authorities to share costs associated with this Joint Election proportionally where polling places are shared by more than one entity.

THIS AGREEMENT requires the Participating Authorities to be responsible for ordering its own election and publishing notice of the elections separately. The cost to publish the notices will be the responsibility of each individual entity.

THIS AGREEMENT will require joint Early Voting and Election Day locations, dates, and times to be used by the Participating Authorities.

THIS AGREEMENT will require the EA to tabulate the precinct results and canvassing separately for each Participating Authority. The results will be delivered to each entity by email, facsimile or mail.

THIS AGREEMENT will require the EA to be responsible for the safekeeping of election records for this joint election.

**POSTED**

OCT 07 2025

10:44 am

TERESA KIEL  
Guadalupe County Clerk  
By: *[Signature]*

THIS AGREEMENT will require the EA to be responsible for performing the following duties and to furnish the following services and equipment pursuant to the election services contract with Guadalupe County:

1. Recommend election judges, alternate judges and clerks.
2. Pay election judges and other election workers.
3. Procure and distribute all necessary election supplies.
4. Supply all necessary voting equipment; transport equipment to and from the polling Locations and prepare the voting equipment for use at the polling locations.
5. Issue Writs of Election to the election judges appointed.
6. Perform early Voting Clerk duties.
7. Publish the legal notice of the date, time and place of the electronic tabulating equipment test and conduct such test and provide copies to entities.
8. Arrange for the use of a central counting station and for the tabulating personnel needed at the counting station and assist in the preparation of programs and the test materials for tabulation of the ballots to be used with electronic voting equipment.
9. Assist in providing the general overall supervision of the election and will Provide to the Canvassing Authority the prescribed election records and reports as required when a central counting station is used:
  - a. Canvassing Summary Report,
  - b. Accumulated totals Report of early voting and Election Day, and
  - c. Electronically submit results to the Secretary of State.
10. Voting System to be used:
  - a. Express Vote Ballot Marking Device and DS200 Digital Ballot Scanner for In-Person Voting, Early and Election Day
  - b. ExpressTouch DRE for Curbside Voting, for In-person Voting, Early and Election Day
  - c. DS450 Ballot Digital Ballot Scanner for mail ballot tabulation at the Central Counting Station

## GENERAL CONDITIONS

### 1. EARLY VOTING

- A. Lisa Hayes, Elections Administrator, will be appointed as early voting clerk in compliance with Sections 271.006 of the Texas Election Code. Other deputy early voting clerks will be appointed as needed to process early voting mail and to conduct early voting at the main and branch locations. The names of Early Voting Clerks may be obtained from the EA.
- B. Any qualified voter for the Joint Election may vote early by personal appearance at either the main early voting polling place or the branch early voting polling places at the times listed in of this Agreement.
- C. All requests for Early Voting ballots by mail that are received by participating Authority will be transported by runner on the day of receipt to the EA, 3251 State Hwy 123, Seguin, TX 78155, for processing. Person voting by mail will send their voted ballots to EA.
- D. All early voting ballots will be prepared for counting by an Early Voting Ballot Board appointed in accordance with Section 87.001 of the Texas Election Code. EA will appoint members of the board and provide a list of members to the participating authority upon request. Participating authority agrees to appoint Sylvia Tobin-Stewart as presiding judge of the early voting ballot board.

### 2. VOTING LOCATIONS



- A. Guadalupe County has been approved to use Vote Centers for the November 4, 2025 Election, allowing Guadalupe County registered voters to vote at any Guadalupe County Election Day Voting Location, regardless of the precinct in which they reside.

EA shall select and arrange for the use of and payment for all Election Day voting locations. Voting locations will be the usual voting precincts in conducting county elections. The proposed locations are listed in Attachment 'B' of this Agreement. In the event a voting location is not available, the EA will arrange for use of an alternate location and notify Participating Authorities.

### **3. JOINT ELECTION COSTS: PAYMENT**

- A. Costs. Each Participating Authority remains responsible for all costs associated with their respective elections.
- B. Cancellation. In the event any of the parties to this Agreement cancel their election because of unopposed candidates under Subchapter C of Title I of the Texas Election Code, the remaining parties shall be responsible for their respective elections, including all associated costs. The canceling party(s) shall be responsible for its respective share of election expenses incurred through the date that the election is canceled as allocated to that Participating Authority. In the event that a party cancels its election, the other parties shall continue to have access to the polling locations.  
If an election is to be canceled by one of the parties, notice will be given to all parties within two (2) days of cancellation.

### **4. GENERAL PROVISIONS**

- A. Communication: Throughout the term of this Agreement, the Participating Authorities will engage in ongoing communications concerning the conduct of the Joint Election and discuss and resolves any problems which might arise regarding the Joint Election.
- B. Effective Date: This Agreement takes effect upon the complete execution of this Agreement by all Participating Authorities.
- C. To the extent the geographical boundaries of the political subdivision extend into a county other than Guadalupe County, Texas, the obligations of the EA contained in this contract are contingent upon the political subdivision and/or the other county complying with all state or federal requirements for the establishment of polling locations. With respect to election services for the political subdivision provided by the EA relative to polling locations outside of Guadalupe County, Texas, the EA's obligations herein are limited strictly to providing election services for the political subdivision who is a signatory to this agreement.

### **5. RECORDS OF THE ELECTION**

- A. Lisa Hayes, Elections Administrator, is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 217.010 of the Texas Election Code.
- B. Access to the election records will be available to participating Authority as well as to the public in accordance with the Texas Public Information Act, Chapter 552, Government Code, at the Elections Department, 3251 State Hwy 123, Seguin, TX, at any time during normal business hours.

- C. Records of the election will be retained and disposed of in accordance with the records retention schedules which may have been adopted by each participating authority, and in accordance with the provisions of Title 6, Subtitle C, Chapter's 201 through 205, Texas Local Government Code, including the minimum retention requirements established by the Texas State Library and Archives Commission. If records of the election are involved in any pending election contest, investigation, litigation, or Texas Public Information Act, EA shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of the participating authority to bring to the attention of the EA any notice of any pending election contest, investigation, litigation, or Texas Public Information Act request which may be filed with a participating authority.
- D. Upon request to maintain records beyond eligibility for preservation according with Section 66.058 of the Texas Election Code, EA shall supply a written cost estimate for storage to requesting participant.

## **6. MISCELLANEOUS PROVISIONS**

- A. Venue and Choice of Law: Participating Authorities agree that venue for any dispute arising under this Agreement will lie in the appropriate courts of Guadalupe County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.
- B. Entire Agreement: This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersede all prior agreements, including prior election services contracts relating to each Participating Authority's November 7, 2023 election. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.
- C. Severability: If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.
- D. Breach: In the event that any Participating Authority breaches any of its obligations under this Agreement, the non-breaching party(s) shall be entitled to pursue any and all rights and remedies allowed by law. Nothing in this Agreement shall be construed as a waiver of any immunity or defense to which any Participating Authority is entitled under statutory or common law.
- E. Other Instruments: The Participating Authorities agree that they will execute other and further instruments, or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.
- F. Mediation: When mediation is acceptable to all parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless all parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All Communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code, unless all parties agree, in writing, to waive confidentiality. Notwithstanding the foregoing the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act, whenever applicable. The term "confidential" as used in this



Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

- G. Amendment/Modification: Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of any Participating Authority has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the respective Participating Authority.
- H. Counterparts: This Agreement may be executed in multiple counterparts, all of which shall be deemed originals and with the same effect as if all parties hereto had signed the same document. All of such counterparts shall be construed together and shall constitute one and the same Agreement.

## **7. ELECTION JUDGES, CLERKS AND OTHER ELECTION WORKERS**

- A. EA will be responsible for the appointment of the presiding judge and an alternate for each polling location. EA shall arrange for the training and compensation of all presiding judges and clerks. The names of Elections Judges may be obtained by contacting the EA.
- B. In compliance with the Federal Voting Rights Act of 1965, as amended, precincts containing more than 5% Hispanic population, according to the 2010 census statistics, are required to have interpreter assistance. If a presiding judge is not bilingual and is unable to locate a bilingual clerk, EA may contact the participating authority who shall assist in locating a bilingual clerk.
- C. EA is responsible for notifying all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election Judges appointed for the joint election are eligible to serve. The presiding judge, with the Elections Office assistance, will be responsible for ensuring the eligibility of each appointed clerk hired to assist the judge in the conduct of the election.
- D. No election judge will be appointed unless he/she has attended an election judge training session taught by the Elections Office in the past eighteen (18) months.
- E. The election judges are responsible for picking up election supplies at the time and place determined by EA (which will be set forth in the election judge letter requesting service for this election). Each election judge will receive \$14.00 per hour, and each clerk will receive \$12.00 per hour for their hours worked on Election Day. The election judge will receive an additional \$25.00 for picking up the election supplies prior to Election Day and for delivering election returns and supplies to their designated regional drop off site Election. Election judges and clerks attending a training class on Election Law Procedures will receive a one-time stipend of \$35.00 for attending the class and working Election Day.
- F. EA will employ other personnel, if necessary, for the proper administration of the election, including such part-time help to prepare for the election, to ensure the timely delivery of supplies and equipment during the period of early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station. Part-time personnel working in support of the central counting station and regional sites on election nights will receive pay for at least four hours, minimum call for service, regardless of the actual hours worked.

## **8. SUPPLIES AND PRINTING**

- A. EA will arrange for all election supplies and election printing, including, but not limited to, all forms, signs and other materials used by the election judges at the voting locations.
- B. EA will provide maps, if necessary, instructions and other information needed to enable the election judges to conduct a proper election.
- C. Participating authorities shall furnish to EA a list of candidates and/or propositions showing the order and the exact way their candidate names and/or propositions are to appear on the official ballot in both English and Spanish. The list will be delivered to EA as soon as possible after ballot positions have been determined by the participating authority. Participating authority will be responsible for proofreading and approving the ballot in so far as it pertains to the authority's candidates and/or propositions.

## 9. RETURNS OF ELECTIONS

- A. EA will be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.
- B. Participating authority hereby, in accordance with Section 127.002, 127.003 and 127.005 of the Texas Election Code, appoint the following central counting station officials.
 

Manager	Lisa Hayes Guadalupe County Elections Administrator
Tabulating Supervisor	Michelle Shields Guadalupe County Assistant Elections Administrator
Presiding Judge	Cathy Boenig
Alternate Judge	Latrice Newton
- C. The manager or representative will deliver timely cumulative reports of the election results as precincts are tabulated. The manager will be responsible for releasing cumulative totals and precinct returns from the election to the joint participants, candidates, press, and public by distribution of hard copies or electronic transmittals (where accessible). Participating authority, upon request, may require release of returns be given only at a specified location other than from the result center. Participating entities that would like the Guadalupe County Elections Office website linked to their website, must provide their website address to the Central Counting Station Manager.
- D. EA will prepare the unofficial canvass report after all precincts have been counted and will deliver a copy of the unofficial canvass to each participating authority as soon as possible after all returns and provisional ballots have been tabulated, but in no event later than eight (8) days after the election. Participating Authority will be responsible for their official canvass of their respective elections.
- E. EA will be responsible for conducting the post-election manual recount, unless a waiver is given from the Secretary of State in accordance with Section 127.201 of the Texas Election Code. Notification and copies of the recount, if the waiver is denied, will be provided to each participating authority and the Secretary of State's Office. Each political subdivision must notify the Elections Office if waiver has been granted or denied twenty (20) days before the election.



## 10. ELECTION EXPENSES

- A. The participating authorities agree to share the costs of administering the November 4, 2025 Joint Election. A general supervisory fee not to exceed 10% of the total cost of the election shall be assessed as authorized by the Texas Election Code, Sec. 31.100. Allocation of costs for the entire election, unless specifically stated otherwise, will be shared between the participating authorities based on a ratio formula involving the total number of registered voters eligible to vote in the Joint Election and the number of registered voters belonging to the participating authorities for the Joint Election. The participating authorities will be responsible for their percentage of the cost or a minimum cost of \$500.00, whichever is greater. A sample of the estimated ratio is included in Attachment "C" of this Agreement, and this Percentage is subject to change based on total eligible registered voters for the election and the entities participating in the Joint Election. The cost of any special request from a participant, which is not agreed upon by all authorities, shall be borne by that participant.
- B. Any estimate of election costs is strictly an estimate. Final election expenses will be determined within 120 business days after the election. EA will provide each participating authority with a final invoice of expenses.

## 11. ELECTION REPORTS

EA will be responsible for ensuring the delivery of the reports titled Early Voting Daily Vote Totals and Daily Early Voter Listing (Alphabetical by precinct) to each participating authority each day of Early Voting for the previous day's voting activity. On the day after the conclusion of Early Voting, a Daily Early Voter Listing by precinct report inclusive of all days of Early Voting is to be delivered to each participating authority. When possible, the Early Voters' reports will be delivered by electronic means via e-mail, facsimile, or website.

## 12. RUNOFF ELECTION

In the event a runoff is necessary, the agreement will automatically be extended to cover the runoff. The EA will provide the designated entity in the runoff election with an estimate of cost to conduct participating authority's runoff.

### 13. NOTICE

Whenever this agreement requires any consent, approval notice, request or demand, it must be in writing to be effective and shall be delivered to the party intended to receive it was shown below:

If to the Elections Administrator:

Lisa Hayes  
Guadalupe County Elections Administrator  
3251 State Hwy 123  
Seguin, TX 78155  
830-303-6363

If to the Participating Authority:

Name: *James Eric Toben*

Title: *CFD*

Mailing Address: *Po Box 9*  
*Primm Lake TX 78661*

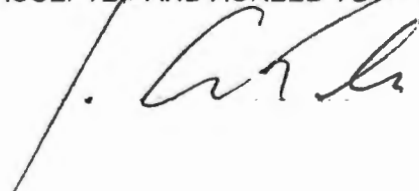
14. This contract may be executed in multiple originals.

### November 4, 2025 JOINT AGREEMENT ACCEPTANCE AND APPROVAL

Recommended for approval by:

  
LISA HAYES  
Guadalupe County Elections Administrator

ACCEPTED AND AGREED TO BY PARTICIPATING AUTHORITY:



ATTEST:





**NOVEMBER 4, 2025  
(4 de Noviembre, 2025)**

GENERAL AND SPECIAL ELECTIONS  
ELECCIONES GENERALES Y ESPECIALES

**Early Voting Dates and Hours  
(Fechas y Horarios de Votación Anticipada)**

**Monday, October 20 through Friday, October 24, 2025.....8:00 a.m. to 5:00 p.m.**  
*Lunes, 20 de Octubre hasta el Viernes, 24 de Octubre de 2025....8:00 de la mañana hasta las 5:00 de la tarde*  
**Saturday, October 25, 2025 .....7:00 a.m. to 7:00 p.m.**  
*Sabado, 25 de Octubre de 2025.....7:00 de la mañana hasta las 7:00 de la tarde*  
**Sunday, October 26, 2025 .....12:00 p.m. to 6 p.m.**  
*Domingo, 26 de Octubre 2025.....12:00 de la tarde hasta las 6:00 de la tarde*  
**Monday, October 27 through Friday, October 31, 2025 .....7:00 a.m. to 7:00 p.m.**  
*Lunes, 27 de Octubre hasta el Viernes, 31 de Octubre de 2025...7:00 de la mañana a las 7:00 de la tarde*

**Main Early Voting Polling Location  
(Lugar Principal de Votación Anticipada)**

**ELECTIONS OFFICE**  
3251 State Hwy 123, Seguin, TX 78155  
830-303-6363

Emergency and Limited ballots are available only at the main location. (*Boletas limitadas y de emergencia solamente están disponibles en este lugar.*)

**Locations of Branch Early Voting Polling Locations  
(Lugar de las Sucursales de Votación para la Votación Anticipada)**

**TEXAS STATE TECHNICAL COLLEGE**  
**CIBOLO FIRE STATION #2**  
**REDEMPITIVE GRACE MINISTRIES**  
**ELECTIONS OFFICE ANNEX**  
**CHRIST LUTHERAN CHURCH**  
**MARION ISD TONDRE RM**  
**SEGUIN ISD ADM. BLDG.**

2189 FM 758, New Braunfels, TX  
3864 Cibolo Valley Dr., Cibolo, TX  
2240 FM 725, New Braunfels, TX  
1101 Elbel, Schertz, TX  
3305 Church Rd., Seguin, TX  
500 Bulldog Lane, Marion, TX  
1221 E. Kingsbury St., Seguin, TX

**Applications for Ballot by Mail shall be mailed to:** (*Las solicitudes para boletas que se votaran adelantada por correo deberan enviarse a:*) Lisa Hayes, Early Voting Clerk, 3251 State Hwy 123, Seguin, Texas 78155 or P. O. Box 1346, Seguin, TX 78156-1346. [earlyvotingclerk@guadaupetx.gov](mailto:earlyvotingclerk@guadaupetx.gov)

**Applications for Ballots by Mail must be received no later than the close of business on October 24, 2025.** (*Las solicitudes para boletas que se votaran adelantada por correo deberan recibirse para el fin de las horas de negocio el 24 de Octubre 2025.*)

## GENERAL AND SPECIAL ELECTION

Election Day Polling Locations. Polls Open from 7:00 a.m. to 7:00 p.m.

Guadalupe County will be using Vote Centers for the November 4, 2025 Elections

Any Guadalupe County registered voter can vote at any Guadalupe County Election Day Location, regardless of the Precinct in which they reside.

VC #1	McQueeney Lions Club, 3211 FM 78, McQueeney
VC #2	New Life Fellowship, 16489 Texas Hwy 123, Seguin
VC #3	Seguin ISD Admin Building., 1221 E. Kingsbury St., Seguin
VC #4	Forest Hills Baptist Church, 8251 FM 1117, Seguin
VC #5	Justice of the Peace Court, Pct 1, 2405 E. US Hwy 90, Seguin
VC #6	Kingsbury United Methodist Church, 7035 FM 2438, Kingsbury
VC #7	Brick and Blossom Event Center, 10020 FM 621, Staples
VC #8	Maranatha Fellowship Hall, 2356 S. State Hwy. 80, Luling
VC #9	TLU Alumni Student Center, Conf. Rooms A/B, 1109 University St., Seguin
VC #10	Redemptive Grace Ministries, 2240 FM 725, New Braunfels
VC #11	McQueeney VFW Post 9213, 275 Gallagher, McQueeney
VC #12	Columbus Club of Seguin, 1015 S. Austin Street, Seguin
VC #13	Our Lady of Guadalupe Church Annex, 730 N. Guadalupe St. Seguin
VC #14	Refuge III Church of Our Lord Jesus Christ, 7535 Elm Creek Rd., Seguin
VC #15	American Legion Hall Post 245, 618 E. Kingsbury, Seguin
VC #16	Geronimo VFW 6808 N. State Hwy 123, Seguin
VC #17	St. Joseph's Mission, 5079 Redwood Rd., San Marcos
VC #18	The Silver Center, 510 E. Court St., Seguin
VC #19	Texas State Technical College, 2189 FM 758 RM 132, New Braunfels
VC #20	Elections Office, 3251 Hwy 123, Seguin
VC #21	Word of Life Fellowship Church, 213 Coy Lane, Cibolo
VC #22	Marion Dolford Learning Center, 200 W. Schlather Lane, Cibolo
VC #23	Elections Office Annex, 1101 Elbel Rd, Schertz
VC #24	Schertz United Methodist Church, 3460 Roy Richard Dr., Schertz
VC #25	Selma City Hall, 9375 Corporate Dr., Selma
VC #26	Crosspoint Fellowship Church, 2600 Roy Richard Drive, Schertz
VC #27	Immaculate Conception Catholic Church, 212 N. Barnett St., Marion
VC #28	Schertz Community Center, 1400 Schertz Parkway, Schertz
VC #29	Mikulski Hall, 509 Schertz Pkwy, Schertz
VC #30	Schertz Community Center North, 3501 Morning Dr., Cibolo
VC #31	Marion ISD, The Tondre Room, 500 Bulldog Lane, Marion
VC #32	New Berlin Community Center, 8815 FM 775, Seguin
VC #33	NBISD Transportation Building 2621 Klein Way, New Braunfels
VC #34	Cibolo Fire Station #2, 3864 Cibolo Valley Drive, Cibolo
VC #35	Living Waters Worship Center, 3325 N. State Hwy 46, Seguin
VC #36	Christ Lutheran Church, 3305 Church Rd, Seguin
VC #37	Cibolo Valley VFW Post 8315, 1000 Farm to Market Rd 78., Schertz
VC #38	Cibolo Valley Baptist Church 5500 FM 1103, Cibolo



**November 4, 2025**  
**Joint Election *Estimated* Entity Percentage**  
**based on July voter registration numbers**

Entity	Reg Voters	% Share
Guadalupe County	131,330	40.67%
City of Schertz	24,994	7.74%
City of Cibolo	25,924	8.03%
Cibolo Creek Municipal Utility District	54,897	17.00%
Nixon-Smiley CISD	100	0.03%
Marion ISD	7,239	2.24%
Guadalupe County Groundwater Conservation District	17,719	5.49%
SCUC ISD	53,491	16.56%
Crystal Clear SUD	7239	2.24%
Total	322,933	100.00%

NOTICE OF SPECIAL ELECTION  
(ADVISO DE ELECCION ESPECIAL)

000558

To the registered voters of the County of Guadalupe, Texas: Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., November 4, 2025, for voting in a special election for the purpose of adopting or rejecting the proposed Constitutional Amendments as submitted by the 89th Legislature, Regular Session, of the State of Texas.

(A los votantes registrados del condado de Guadalupe, Texas: Por la presente, se da aviso que los sitios de votación designados abajo estarán abiertos de las 7:00 a.m. hasta las 7:00 p.m. el 4 de Noviembre, 2025, para votar en la elección especial para adoptar o rechazar las enmiendas propuestas constitucionales así como fueron sometidas por la 88 Legislatura Sesión Regular, de el Estado de Texas.)

Locations of Early Voting Polling Places: Early voting by personal appearance will be conducted at the dates and times listed below:

(Direcciones de las Casillas Electorales: La votación adelantada por comparecencia personal se llevará a cabo y se enumeran a continuación:)

**LOCATIONS OF EARLY POLLING PLACES**

(LA VOTACION ADELANTADA EN PERSONA SE LLEVARA A CABO EN)

**Main Early Voting Polling Place (Lugar Principal de Votación Anticipada)**

**ELECTIONS OFFICE**

3251 State Hwy 123

Seguin, TX 78155

830-303-6363

**BRANCH LOCATIONS (LOCALIZACIÓN DE LAS SUCURSALES)**

**REDEMPTIVE GRACE MINISTRIES**

2240 FM 725

New Braunfels, TX

**ELECTIONS OFFICE ANNEX**

1101 Elbel

Schertz, TX

**CIBOLO FIRE STATION #2**

3864 Cibolo Valley Dr.

Cibolo, TX

**MARION ISD TONDRE ROOM**

500 Bulldog Lane

Marion, TX

**TEXAS STATE TECHNICAL COLLEGE**

2189 FM 758

New Braunfels, TX

**CHRIST LUTHERAN CHURCH**

3305 Church Rd.

Seguin, TX

**SEGUIN ISD ADMINISTRATION BLDG**

1221 E. Kingsbury St.

Seguin, Texas

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*Lunes, 20 de Octubre hasta el Viernes, 24 de Octubre de 2025.....8:00 de la mañana hasta las 5:00 de la tarde*

**Saturday, October 25, 2025 .....7:00 a.m. to 7:00 p.m.**

*Sábado, 25 de Octubre 2025.....7:00 de la mañana hasta las 7:00 de la tarde*

**Sunday, October 26, 2025 .....12 p.m. to 6 p.m.**

*Domingo, 26 de Octubre 2025.....12 de la tarde hasta las 6:00 de la tarde*

**Monday, October 27 through Friday, October 31, 2025 .....7:00 a.m. to 7:00 p.m.**

*Lunes, 27 de Octubre hasta el Viernes, 31 de Octubre de 2025.....7:00 de la mañana a las 7:00 de la tarde*

Applications for ballot by mail should be mailed to:

(Las solicitudes para boletas que se votaran en ausencia por correo deberán enviarse a:)

Lisa Hayes, Early Voting Clerk

Guadalupe County Elections Office

P. O. Box 1346, Seguin, TX 78156 or

3251 State Hwy 123, Seguin TX 78155

[earlyvotingclerk@co.guadalupe.tx.us](mailto:earlyvotingclerk@co.guadalupe.tx.us)

<https://www.co.guadalupe.tx.us/elections/>

Applications for ballots by mail must be received no later than the close of business on October 24, 2025.

(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse para el fin de las horas de negocio el 24 de Octubre 2025.)

**POSTED**

OCT 09 2025

3:00 pm

TERESA KIEL

Guadalupe County Clerk  
By: *LDuRR*



Guadalupe County is participating in the Countywide Polling Place Program (Vote Centers) which means that Guadalupe County Election Day voters may vote at ANY Guadalupe County Election Day Polling Location. It is no longer necessary to vote in the voting precinct in which you reside. *(El Condado de Guadalupe esta participando en el "Countywide Polling Place Program" (centro de votacion) lo cual quiere decir que votantes en el Dia de Eleccion de condado de Guadalupe pueden votar en CUALQUIERA de los "Countywide Polling Place Program" locaciones. Ya no es necesario votar en el recinto en cual vive.)*

**ELECTION DAY POLLING PLACES:**  
(ELECCIONES DE VOTACION:)

VC #1	McQueeney Lions Club, 3211 FM 78, McQueeney
VC #2	New Life Fellowship, 16489 Texas Hwy 123, Seguin
VC #3	Seguin ISD Admin Bldg., 1221 E. Kingsbury, Seguin
VC #4	Forest Hills Baptist Church, 8251 FM 1117, Seguin
VC #5	Justice of the Peace Court, Pct 1, 2405 E. US Hwy 90, Seguin
VC #6	Kingsbury United Methodist Church, 7035 FM 2438, Kingsbury
VC #7	Brick and Blossom Event Center (Staples Baptist Church), 10020 FM 621, Staples
VC #8	Maranatha Fellowship Hall, 2356 S. Hwy. 80, Luling
VC #9	TLU Alumni Student Center, Conference Rooms A/B, 1109 University St., Seguin
VC #10	Redemptive Grace Ministries, 2240 FM 725, New Braunfels
VC #11	McQueeney VFW Post 9213, 275 Gallagher, McQueeney
VC #12	Columbus Club of Seguin, 1015 S. Austin Street, Seguin
VC #13	Our Lady of Guadalupe Church Annex, 730 N. Guadalupe St. Seguin
VC #14	Refuge III Church of Our Lord Jesus Christ, 7635 Elm Creek Rd, Seguin
VC #15	American Legion Hall, 618 E. Kingsbury, Seguin
VC #16	Geronimo VFW 6808 N. State Hwy 123, Seguin
VC #17	St. Josephs Mission, 5079 Redwood, San Marcos
VC #18	The Silver Center, 510 E. Court St., Seguin
VC #19	Texas State Technical College, 2189 FM758 RM132, New Braunfels
VC #20	Elections Office, 3251 HWY 123, Seguin
VC #21	Word of Life Fellowship Church, 213 Coy Lane, Cibolo
VC #22	Marion Dolford Learning Center, 200 W. Schlather Lane, Cibolo
VC #23	Elections Office Annex, 1101 Elbel Rd, Schertz
VC #24	Schertz United Methodist Church, 3460 Roy Richard Dr., Schertz
VC #25	Selma City Hall, 9375 Corporate Dr., Selma
VC #26	Crosspoint Fellowship Church, 2600 Roy Richard Drive, Schertz
VC #27	Immaculate Conception Catholic Church, 212 N. Barnett St., Marion
VC #28	Schertz Community Center, 1400 Schertz Parkway, Schertz
VC #29	Mikulski Hall, 509 Schertz Pkwy, Schertz
VC #30	Schertz Community Center North, 3501 Morning Dr., Cibolo
VC #31	Marion ISD, The Tondre Room, 500 Bulldog Lane, Marion
VC #32	New Berlin City Hall, 9180 FM 775, New Berlin
VC #33	NBISD Transportation Bldg., 2621 Klein Way, New Braunfels
VC #34	Cibolo Fire Station #2, 3864 Cibolo Valley Drive, Cibolo
VC #35	Living Waters Worship Center, 3325 N. State Hwy 46, Seguin
VC #36	Christ Lutheran Church, 3305 Church Rd, Seguin
VC #37	Cibolo Valley VFW Post 8315, 1000 FM 78, Schertz
VC #38	Cibolo Valley Baptist Church, 5500 FM 1103, Cibolo

NOTICE FOR EARLY VOTING ON SATURDAY AND SUNDAY  
AVISO PARA VOTACION ADELANTADA EN SABADO Y DOMINGO

FOR THE GENERAL AND SPECIAL ELECTIONS TO BE HELD ON NOVEMBER 4, 2025, ADDITIONAL  
EARLY VOTING WILL BE HELD AS FOLLOWS:

PARA CONJUNTO DE LAS ELLECIONES GENERALES Y ESPECIALES QUE SE LLEVARA A CABO EL 5  
NOVIEMBRE, 2024, LA VOTACION ADELANTADA ADEMAS SE LLEVARA A CABO DE TAL MANERA:

ELECTIONS OFFICE

3251 N. State Hwy 123  
Seguin, TX 78155

SEGUIN ISD ADMINISTRATION BLDG

1221 E. Kingsbury St.  
Seguin, TX 78155

REDEMPTIVE GRACE MINISTRIES

2240 FM 725  
New Braunfels, TX

TEXAS STATE TECHNICAL COLLEGE

2189 FM 758  
New Braunfels, TX

SCHERTZ ANNEX

1100 Elbel Rd  
Schertz, TX

CHRIST LUTHERAN CHURCH

3305 Church Rd.  
Seguin, TX

CIBOLO FIRE STATION #2

3864 Cibolo Valley Dr.  
Cibolo, TX

MARION ISD TONDRE ROOM

500 Bulldog Lane  
Marion, TX

Saturday, October 25<sup>th</sup>, 2025 – 7:00 a.m. to 7:00 p.m.

Sabado, 25 de Octubre, 2025 – de 7:00 de la mañana a las 7:00 de la tarde

Sunday, October 26<sup>th</sup>, 2025 – 12:00 p.m. to 6:00 p.m.

Domingo, 26 de Octubre, 2025 – de 12:00 de la tarde a las 6:00 de la tarde

ISSUED THIS 22<sup>nd</sup> DAY OF OCTOBER, 2025

EMITIDO ESTE DIA 22 DE OCTUBRE, 2025

EARLY VOTING CLERK

SECRETARIA DE LA VOTACION ADELANTADA

POSTED

OCT 21 2025

8:30 am

TERESA KIEL

Guadalupe County Clerk

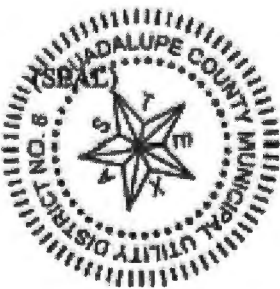
By: UDURR



TO: THE BOARD OF DIRECTORS OF GUADALUPE COUNTY MUNICIPAL UTILITY NO. 6, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Guadalupe County Municipal Utility District No. 6 will hold a special meeting on November 5, 2025, at 12:00 p.m., outside the boundaries of the District, at Mosaic Land Development at 6812 West Avenue, Suite 100, San Antonio, Texas 78213. The meeting will be held for the following purposes:

1. Receive Public Comment.
2. Consider and take action regarding approval of the minutes from the August 8, 2025, Board of Directors' meeting.
3. Consider and take action Regarding Engineering, Construction and Development Matters:
  - a. Status Report from District Engineer Regarding Engineering, Construction and Development Activities;
  - b. Approve Award of Contracts for Construction of public infrastructure improvements serving the District;
  - c. Approve Pay Estimates and Change Orders for public infrastructure improvements serving the District;
  - d. Accept Completed Public Infrastructure Improvements for ownership, operation and/or maintenance; and
  - e. Authorize other action relating to construction of public infrastructure improvements serving the District.
4. Discussion and possible action relating to the annexation of lands into the District:
  - a. Consider Petition for Annexation;
  - b. Adopt Order Adding Land into the District;
  - c. Adopt Amendment to District Information Form Approving a revised District Boundary Description and District Boundary Map; and
  - d. Authorize such other action as may be necessary for annexation.
5. Receive report from Developer relating to status of development and home sales activities.
6. Consider and take action regarding Bookkeeper Report and Payment of Bills and Invoices.
7. Discussion and Possible Action regarding Establishment of Regular Meeting Dates.



*Anthony S. Corbett*  
Attorney for the District

**POSTED**

OCT 27 2025  
10:34 am

TERESA KIEL  
Guadalupe County Clerk  
By: *[Signature]*

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-328-2008 for further information.



# GUADALUPE APPRAISAL DISTRICT



Main Office  
3000 N. Austin St.  
Seguin, Texas 78155  
(830)303-3313 Opt.1  
(830)372-2874 (Fax)

Schertz Substation  
1052 FM 78, Ste. 103  
Schertz, Texas 78154  
(830)303-3313 Opt.2  
(877)254-0888 (Fax)

## POSTED

OCT 27 2025

10:42 am

TERESA KIEL  
Guadalupe County Clerk  
By: *[Signature]*

## NOTICE OF MEETING

Notice is hereby given that the Guadalupe Appraisal Review Board will convene at 9:00 a.m. on November 4, 5, 6, 7, 12, 13, 14, 18, 19, 20, 21, 2025 at the Guadalupe Appraisal District Office, 3000 N. Austin Street, Seguin, Texas 78155.

**Under the authority of Chapter 551 of the Texas Government Code, the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons provided the subject to be discussed is on the agenda for the meeting.**

- For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter. (Sec. 551-071)

**Notwithstanding Chapter 551 of the Texas Government Code, the Appraisal Review Board shall conduct a hearing that is closed to the public if the property owner or the chief appraiser intends to disclose proprietary or confidential information at the hearing that will assist the review board in determining the protest. The review board may hold a closed hearing under this subsection only on a joint motion by the property owner and the chief appraiser. Information described by Section 41.66 (d-1) is considered information obtained under Section 22.27 of the Texas Property Tax Code.**

**NO FINAL ACTION, DECISION, OR VOTE SHALL BE TAKEN WHILE THE BOARD IS IN CLOSED OR EXECUTIVE SESSION. Chapter 551. Texas Government Code.**

### Agenda on Attached Sheet

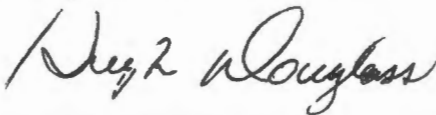
Copies of proposed agenda can be obtained at the front counter.

This notice posted and filed in compliance with the Open Meetings Act on or before October 27, 2025, at 5:00 p.m.

## GUADALUPE APPRAISAL DISTRICT

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1. CALL TO ORDER
2. ROLL CALL
3. The Board will examine, equalize and approve the appraisal records of the Chief Appraiser and will hear and determine taxpayer and taxing unit appeals on all matters permitted by the Texas Property Tax Code. The Appraisal Review Board will be in session other days, notice for which shall be duly posted, until all appeals are heard and resolved. This notice is given pursuant to TEX.CIV.STAT.ANN.Art.6252.17.
4. **Executive Session:** The Appraisal Review Board may retire to Executive Session for the purpose of consulting with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter. (Sec.551-071)
5. **Closed Session:** The Appraisal Review Board may retire to closed session on a joint motion by the property owner or its designated agent and the chief appraiser and her designee, if either party intends to disclose proprietary or confidential information at the hearing that will assist the appraisal review board in determining the protest. (Sec. 41.66 d-1)
6. **Action:** Appraisal Review Board order determining appeal where joint motion exists and evidence is submitted to Appraisal Review Board in closed session under Sec. 41.66 d-1.
7. Adjournment



---

Hugh Douglass  
Chair, A.R.B.



## AGENDA

TO: THE BOARD OF DIRECTORS OF LONE OAK FARM MUNICIPAL UTILITY DISTRICT, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Lone Oak Farm Municipal Utility District will hold a special meeting on November 3, 2025, at 12:00 p.m. at the amenity center located at 5655 Navarro Ranch, Seguin, Texas 78155.

**Meeting Packet:**

A copy of the meeting packet will be available at the following website: <https://loneoakfarmmud.org/>

**Public Comment:**

Public comment will be allowed during the Public Comment agenda item.

**Meeting Topics:**

The meeting will be held for the following purposes:

1. Receive Public Comment.
2. Approve meeting minutes for the September 8, 2025, Board of Directors' meeting.
3. Consider and take action regarding the construction of public infrastructure improvements serving the District:
  - a. Receive Engineer Report relating to status of construction of Public Infrastructure Improvements;
  - b. Approve Plans and Specifications for Public Infrastructure Improvements;
  - c. Approve Award of Contracts for Construction of Public Infrastructure Improvements;
  - d. Approve Pay Estimates for Construction of Public Infrastructure Improvements;
  - e. Approve Change Orders under Contracts for Construction of Public Infrastructure Improvements
  - f. Approve Acceptance of Public Infrastructure Improvements; and
  - g. Approve other matters necessary for construction of Public Infrastructure Improvements serving the District.
4. Accept conveyance of real property interests for public infrastructure improvements.
5. Discussion and possible action relating to the sale and issuance of \$7,400,000 Lone Oak Farm Municipal Utility District Unlimited Tax Bonds, Series 2025A (the "Bonds"):
  - a. Receive Status Report;
  - b. Approve Agreed Upon Procedures Report for Disbursement of Proceeds of the Bonds;
  - c. Approve Payment of Proceeds of the Bonds in accordance with Agreed Upon Procedures Report and Closing Memorandum;
  - d. Approve Form of Receipt for payment of bond proceeds; and

**POSTED**

OCT 27 2025  
4:18pm  
TERESA KIEL  
Guadalupe County Clerk  
By: TSURK

- e. Authorize the District's Officers and Directors, Financial Advisor, General Counsel and Bond Counsel to take all actions necessary, appropriate or convenient in connection with the sale of the Bonds, including, without limitation, executing appropriate documents in connection therewith. authorize other actions necessary, appropriate or convenient regarding the issuance, sale and delivery of the Bonds.
- 6. Discussion and possible action relating to the sale and issuance of \$3,000,000 Lone Oak Farm Municipal Utility District Unlimited Tax Road Bonds, Series 2025B (collectively the "Road Bonds"):
  - a. Receive Status Report;
  - b. Approve Agreed Upon Procedures Report for Disbursement of Proceeds of the Road Bonds;
  - c. Approve Payment of Proceeds of the Road Bonds in accordance with Agreed Upon Procedures Report and Closing Memorandum;
  - d. Approve Form of Receipt for payment of Road Bond proceeds; and
  - e. Authorize the District's Officers and Directors, Financial Advisor, General Counsel and Bond Counsel to take all actions necessary, appropriate or convenient in connection with the sale of the Road Bonds, including, without limitation, executing appropriate documents in connection therewith. authorize other actions necessary, appropriate or convenient regarding the issuance, sale and delivery of the Bonds.
- 7. Consider and take action regarding approval of Amendment to District Information Form.
- 8. Consider and take action relating to approval of Bookkeepers Report and Payment of Bills and Invoices.

*Anthony S. Corbett*

Attorney for the District

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-328-2008 for further information.







# GUADALUPE COUNTY

## Commissioners Court

Kyle Kutscher  
County Judge  
(830) 303-8867  
Kyle.Kutscher@  
GuadalupeTX.gov

Jacqueline Ott  
Commissioner, Pct. 1  
(830) 303-8857, Ext. 1  
Jacqueline.Ott@  
GuadalupeTX.gov

Drew Engelke  
Commissioner, Pct. 2  
(830) 303-8857, Ext. 2  
Drew.Engelke@  
GuadalupeTX.gov

Michael Carpenter  
Commissioner, Pct. 3  
(830) 303-8857, Ext. 3  
Michael.Carpenter@  
GuadalupeTX.gov

Stephen Germann  
Commissioner, Pct. 4  
(830) 303-8857, Ext. 4  
Stephen.Germann@  
GuadalupeTX.gov

**Special Meeting**  
**Date: November 17, 2025**  
**Time: 9:00 AM**

### AGENDA

1. Call to Order.
2. Citizens to be heard.
3. **ACTION ITEM: Discussion and possible motion relative to:**

Canvass the results of the General and Special Elections held on November 4, 2025, in Guadalupe County.

4. Motion to Adjourn.

**POSTED**

OCT 29 2025  
4:28pm  
TERESA KIEL  
Guadalupe County Clerk  
By: Durr



# GUADALUPE COUNTY

## Commissioners Court

Kyle Kutscher  
County Judge  
(830) 303-8867  
Kyle.Kutscher@  
GuadalupeTX.gov

Jacqueline Ott  
Commissioner, Pct. 1  
(830) 303-8857, Ext. 1  
Jacqueline.Ott@  
GuadalupeTX.gov

Drew Engelke  
Commissioner, Pct. 2  
(830) 303-8857, Ext. 2  
Drew.Engelke@  
GuadalupeTX.gov

Michael Carpenter  
Commissioner, Pct. 3  
(830) 303-8857, Ext. 3  
Michael.Carpenter@  
GuadalupeTX.gov

Stephen Germann  
Commissioner, Pct. 4  
(830) 303-8857, Ext. 4  
Stephen.Germann@  
GuadalupeTX.gov

### Regular Meeting

**Date: November 4, 2025**  
**Time: 10:00 AM**

## AGENDA

## POSTED

1. Call to Order.
2. Pledges to U.S. and Texas Flags and Silent Prayer.
3. Citizens to be heard.
4. DISCUSSION:
  - A. The Guaranteed Maximum Price proposal from The Koehler Company for RFQ 25-23, Construction Manager-at-Risk for the Marion Building Remodel.
  - B. Defining the timeline and next steps regarding the Major Thoroughfare Plan.
5. **CONSENT ITEMS: The following may be acted upon in one motion. A Commissioner, the County Judge, or a Citizen may request items to be pulled for separate discussion and/or action:**
  - A. The Bill List(s).  
Final Commissioners Court Bill List Other Bank 11-4-25.pdf  
Final Commissioners Court Bill List 11-4-25.pdf
  - B. The EBA List.  
EBA List 11.04.2025.pdf
  - C. The Treasurer's Monthly and Investment Report for August 2025.  
TMIR Aug 2025.pdf
  - D. The Departmental Monthly and Revenue Reports for August and September 2025.  
Dept and Rev Reports August 2025.pdf  
Dept and Rev Reports September 2025.pdf

OCT 29 2025  
4:29pm  
TERESA KIEL  
Guadalupe County Clerk  
By: *[Signature]*



- E. The amended Interlocal Agreement for the Renewal of Fire Protection Services Between Guadalupe County and the City of Cibolo.  
[Cibolo ILA - Amended.pdf](#)
- F. The agreement with Kelley Property Care for the installation, maintenance, and takedown of Christmas lights for trees on the Courthouse lawn.  
[kelley property care CH lights.pdf](#)
- G. The Excavation Permit Applications for the following County roads:
  - i. Scull Road, Precinct 2; and
  - ii. 3444 Link Road, Precinct 2.[Excavation Permit Applications & Summary 11.4.pdf](#)
- H. Accept the donation of approximately \$60 worth of books from an anonymous donor to the Juvenile Services Department.

**6. ACTION ITEMS: Discussion and possible motion relative to:**

- A. The Chapter 381 Economic Development Agreement between Guadalupe County, Texas and Curt Manufacturing, LLC, and authorize the County Judge to sign.
- B. The Interlocal Agreement with the City of Seguin to Participate in Tax Increment Reinvestment Zone Number Three, and authorize the County Judge to sign.
- C. Appoint the individual(s) who will serve as Guadalupe County representatives on the Board of Directors for Seguin Tax Increment Reinvestment Zone Number Three.
- D. In accordance with the Guadalupe County Travel Policy, authorization for the Fire Marshal/Emergency Management Coordinator to travel out-of-state to the FBI National Academy Associates Leadership Certification Program Course 2, in Chesterfield, Virginia, April 22-23, 2026.  
[FBINAA LCP Course II\\_4-22-26\\_VA\\_FL01-1025.pdf](#)
- E. The Maintenance Bond No. EACX4054101, in the amount of \$35,650.00, for Regency Ranch, Unit 2 Subdivision located on Marion Road, Precinct 4.  
[Regency Ranch Unit 2 Warranty Bond 10.23.2025.pdf](#)
- F. Budget Amendment #25-87: To certify additional revenue from the County Attorney Pre-Trial Intervention Program fees of office and increase the budget for additional offender treatment services.  
[25-87.pdf](#)
- G. Budget Amendment #25-88: To establish a budget in FY25 for a part of the architectural cost of the Animal Control Renovation/Expansion Capital Project budgeted for \$3,000,000 in FY26.  
[25-88.pdf](#)
- H. Budget Amendment# 25-89: To transfer funds from Sheriffs' Office General Fund vehicle repair to capital outlay extraordinary repair for major repairs and replacements of transmissions, that will extend the useful life of the vehicle by 25% or more.

[25-89.pdf](#)

- I. Budget Amendment #26-2: To increase various operational budgets and capital outlay equipment for purchases not received or services not rendered by September 30, 2025, in the Sheriff's Office General Fund budget.

[BA#26-2.pdf](#)

- J. Budget Amendment #26-3: To increase the FY26 repair building structures budget in the Building Maintenance Department for work not completed by September 30, 2025.

[BA#26-3.pdf](#)

- K. Budget Amendment #26-4: To change the FY26 Capital Projects budget designation of the Emergency Response Center/(Fire Station) and the Emergency Operations Center/Warehouse for additional types of expenses not covered by the American Rescue Plan Grant.

[BA#26-4.pdf](#)

- L. The Capital Project Fund Bill List.

[Final Capital Project \(Fund 700\) Bill List 11-4-25.pdf](#)

**7. Announcement of Upcoming Guadalupe County Public Events.**

**8. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Government Code, Subchapter D, the Commissioners Court will convene in a closed session to discuss the following items, and any final action or vote will take place in public:**

Pursuant to §551.074: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public officers or employees: Management Information Systems Director, Public Information Officer, and Administrative Assistant to County Commissioners.

**9. Motion to Adjourn.**

Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.

Meeting ID: 351 037 7057 Passcode: 638728

Join Zoom Meeting

<https://us06web.zoom.us/j/3510377057?pwd=MkJpOE55b3FHL1ZDUEl2NmNCc0ttZz09>

Dial In:

+1 346 248 7799	+1 253 215 8782
+1 720 707 2699	+1 301 715 8592
+1 312 626 6799	+1 646 558 8656

Notice: Any documents linked to this Agenda are subject to change both after posting and/or after discussion and vote during the Commissioner's Court meeting.

A copy of this Notice has been placed on the outside bulletin board of the Guadalupe



County Justice Center, 211 West Court Street, which is readily accessible to the general public at all times, and said Notice shall remain posted continuously for at least three business days preceding the scheduled date of the Meeting. For your convenience, you may visit the county's website at: <https://www.guadalupe.tx.gov> titled "Agenda" for any official court postings.

**Main Office**

3000 N. Austin St.  
Seguin, Texas 78155  
(830) 303-3313 Option  
(830) 372-2874 (Fax)  
gadprotest@guadalupead.org



**Schertz Substation**

1052 FM 78, Ste. 103  
Schertz, Texas 78154  
(830) 303-3313 Option 0  
(877) 254-0888 (Fax)

## NOTICE OF MEETING

Notice is hereby given that The Board of Directors of the Guadalupe Appraisal District will meet in a **REGULAR SESSION** on **November 5, 2025, beginning at 5:30pm.** in the Board Room of the Guadalupe Appraisal District office building, located at 3000 N. Austin Street, Seguin, Texas. Subjects to be discussed are listed on the attached agenda.

Under the authority of Chapter 551. Of the Texas Government Code, the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons provided the subject to be discussed is on the agenda for the meeting.

- For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter. (Sec. 551-071)
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in open meeting would have a detrimental effect on the position of the Appraisal District in negotiations with the third person. (Sec. 551-072)
- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. The subsection does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. (Sec. 551-074)
- Deliberations regarding the deployment or specific occasions for implementation of security personnel or devices; or a security audit. (Sec. 551-076)

Note: For purposes of this subsection, an independent contractor, such as an engineering, architectural, or consultant firm, is not an employee. Atty.: Gen. Op Nw-129 (1980).

Chapter 418 of the Government Code, the Texas Disaster Act, which relates to managing emergencies and disasters, including those caused by terroristic acts, provides in section 418.183(f): A governmental body subject to Chapter 551 is not required to conduct an open meeting to deliberate information to which this section applies. Notwithstanding Section 551.103(a), the governmental body must make a tape recording of the proceedings of a closed meeting to deliberate the information.

**NO FINAL ACTION, DECISION, OR VOTE SHALL BE TAKEN WHILE THE BOARD IS IN CLOSED OR EXECUTIVE SESSION. Chapter 551. Texas Government Code.**

## Agenda on Attached Sheet

This notice was posted and filed in compliance with the Open Meetings Act on or before October 30, 2025, at 5:00 p.m.

**POSTED**

OCT 30 2025

11:19am

TERESA KIEL

Guadalupe County Clerk

By:

Peter Snaddon, R.P.A., C.C.A.  
G.A.D. Chief Appraiser



**GUADALUPE APPRAISAL DISTRICT  
3000 NORTH AUSTIN STREET  
SEGUIN, TEXAS 78155**

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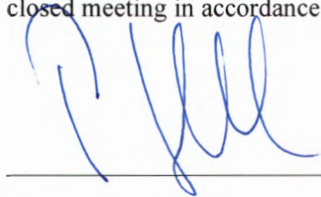
**REGULAR SESSION  
OF THE  
BOARD OF DIRECTORS  
November 5, 2025**

---

**Agenda**

1. Call to Order
2. Roll Call
3. Citizens' Comments
4. Taxpayer Liaison Report
5. **CONSENT AGENDA** – These items may be acted upon by one motion. No separate discussion or vote on any of the items will be had unless requested by a Board member.
  - a. Approval of Minutes of the Regular Meeting held on October 8, 2025.
  - b. Approval of Finance Statement for September 2025.
  - c. Acknowledgment of Agricultural Advisory Board Membership Status
6. **PRESENTATION/ DISCUSSION:** The Chief Appraiser will provide an informational update on recent and/ or upcoming activities related to the Guadalupe Appraisal District's Space Planning and Facility Development Project at 216 E. College Street. The update will include progress highlights and anticipated next steps in coordination with project stakeholders. This item is for informational purposes only; no action will be taken.
7. Chief Appraiser's Report
8. Directors' Report
9. Adjournment

(If during the course of the meeting, any discussion of any item on the agenda should be in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, subchapters D, and E)

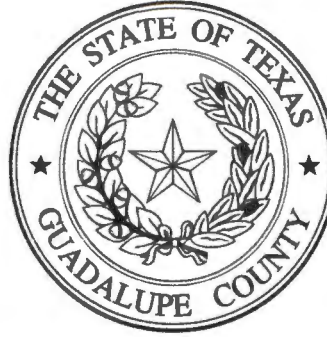


Peter Snaddon, R.P.A., C.C.A.

G.A.D. Chief Appraiser

POSTED

OCT 31 2025  
10:57am  
TERESA KIEL  
Guadalupe County Clerk  
By: down



000588

**GUADALUPE COUNTY BAIL BOND BOARD**  
**NOTICE OF REGULAR MEETING:**

**DATE:** November 07, 2025

**TIME:** 8:30 A.M.

**LOCATION:** GUADALUPE COUNTY JUSTICE CENTER  
211 W. COURT STREET, 1st FLOOR, COURTROOM #109  
SEGUIN, TEXAS 78155

**AGENDA**

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**I. CALL TO ORDER**

**II. CITIZENS TO BE HEARD**

**III. ACTION ITEMS: DISCUSSION & POSSIBLE ACTION**

- A. Approval of the minutes from the October 3, 2025 meeting of the Guadalupe County Bail Bond Board.
- B. Application for Surety Company, employee identification card submitted by Zina Meeker d/b/a AAA(Z) Bail Bonds for Nicolasa Rodriguez.
- C. Application for Surety Company, employee identification card submitted by Zina Meeker d/b/a Texas Bail Bonds for Nicolasa Rodriguez.
- D. Application for Surety Company, employee identification card submitted by Zina Meeker d/b/a AAA(Z) Bail Bonds for Tamara Berger.
- E. Application for Surety Company, employee identification card submitted by Zina Meeker d/b/a Texas Bail Bonds for Tamara Berger.
- F. Application for Surety Company, employee identification card submitted by Nicole Guerra d/b/a Free Me Bail Bonds for Rosenda Ortiz.
- G. Discussion on enhancing public awareness regarding bonds.
- H. Monthly Bail Bond Reports.

**IV. ADJOURN**

This posting is made to allow action by the Guadalupe County Bail Bond Board. Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services such as interpreter for persons who are deaf or hearing impaired, are requested to contact the Guadalupe County Adult Detention Center at (830) 303-6342 ext. 3322, no later than two (2) working days prior to the meeting so the appropriate arrangements can be made.





## GUADALUPE COUNTY CHILD WELFARE BOARD

**PUBLIC MEETING: NOVEMBER 10<sup>TH</sup>, 2025**

**TIME: 5:30 P.M. @ SEGUIN PUBLIC LIBRARY**

**- CONFERENCE ROOM - 313 W NOLTE ST**

President- Diane Anderson-Glover\*

dianeglover@gvec.net

Vice-President- Tracy Young

tyoung@seguin.k12.tx.us

Treasurer- Adam Rausch\*

adam.rausch@americantower.com

Secretary- Michelle Moczygemba\*

jmmoczygemba@hotmail.com

### Supporting Board Members

Joseph Pease\*

Connie Sheppard\*

Cindy Pease\*

Cindy Baker\*

Samantha Stevenson\*

Denise Smith\*

(Open Position)\*

(Open Position)\*

(Open Position)\*

(Open Position)\*

(Open Position)\*

\*Indicates Voting Board Members



### Agenda

**POSTED**

NOV 04 2025

3:59 pm

TERESA KIEL

Guadalupe County Clerk

By: *[Signature]*

1. **Call to Order**
2. **Determination of Quorum**
3. **Public Comment**
4. **Action Items: Discussion and Possible Motion Relative to:**
  - a. Request(s) for Financial Assistance from CPS & Belong
  - b. Accept into the Minutes All CPS Requests Approved via Email Since the Last Meeting
  - c. DFPS Report
  - d. SJRC / Belong Report
  - e. Approval of the October Meeting Minutes
  - f. Approval of the October Treasurers Reports
5. **Discussion Items:**
  - a. Region 8 Council Report
  - b. TCCWB Report
6. **Committee Reports:**
  - a. Rainbow Room
  - b. Back to School
  - c. Christmas
7. **Upcoming Items and Other(s):**
8. **Board Member Comments**
9. **Next Meeting - Seguin Public Library on January 12<sup>th</sup>, 2026**  
**\*No Meeting will be held in December due to fundraising event)\***  
 (Meeting is Also Accessible via ZOOM for Guests)
10. **Motion to Adjourn**

### Join Zoom Meeting

<https://us02web.zoom.us/j/86500919825?pwd=WxLXRT1yC4T6LMKMkp0Dnwm9Umq5c2.1>

**Meeting ID: 865 0091 9825    Passcode: WELFARE**

**Address: Guadalupe County Child Welfare Board  
Justice Center - 211 West Court Street - Seguin, Texas 78155**

**Phone: (830) 303-8867 • Email: [childwelfareboard@gmail.com](mailto:childwelfareboard@gmail.com) • [www.gccwb.org](http://www.gccwb.org)**



# GUADALUPE COUNTY HISTORICAL COMMISSION

200 N. Austin Street

(First United Bank first floor conference room)

Seguin, Texas 78155

Wednesday November 12, 2025

12:00 PM



POSTED

NOV 05 2025

11:02 am

TERESA KIEL  
Guadalupe County Clerk  
By: *[Signature]*

**CALL TO ORDER: Chairman Contreras**

**DETERMINE A QUORUM:**

**Commission Members:** Victor Contreras, Peggy Anderson, Kreschendalyn Backus, Miguel Vazquez, Connie Barnes, Tom DeKunder, Margaret Taylor, Gail Younger and Doris Jeffries.

**Please bring: a list of your volunteer hours.**

**Discussion only:**

**Reports: Chairman: Correspondence & Remarks**

**Members:**

1. Update on Purchase Order Reimbursements for GCHC
2. Peggy Anderson updates; Report on the September 17th THC Cemetery Preservation Zoom meeting. Report on what the City of San Marcos is requiring of the development that will surround the Long Branch Cemetery. We included the Long Branch Cemetery in the current group of county markers.
3. Cemetery Committee (Peggy Dr. DeKunder, DR. Vazquez, Margaret Taylor): a Report from DR. Vazquez on The Texas Historical Marker Dedication Cemetery Ceremony attendance: Schertz, Cibolo, Dia de los Muertos and a report on the Ridley marker dedication.
4. Update on GCHC Name Tags and Table cloth (Kreschendalyn)
5. Update on Member Connie Barnes

**6. Report from Secretary Gail Younger; status of Facebook page and website. Emails to GCHC**

**7. Member application and process (Chairman Victor Contreras)**

**8. Members Reports; Public Outreach Opportunities.**

**9. Texas Open Meetings Act: GCHC Members who have completed the course; Peggy Anderson, Victor Contreras, Connie Barnes**

**Discussion/Possible Action:**

**1. Discussion/Possible Action: to approve the GCHC minutes dated September 10, 2025**

**2. Discussion/Possible Action to Approve: Financial Report: (Connie, Treasurer)**

**3. Discussion/Possible Action to Approve: the requested reimbursement receipts with the corresponding paperwork.**

**4. Discussion/ Possible Action to Approve: the appointment of member for the Guadalupe County Historical Commission.**

**5. Discussion/Possible Action to Approve: GCHC Archiving Documents location and types of information.**

**6. Discussion/Possible Action to Approve: Section 106 of the National Historic Preservation Act and its implementing regulations 36 CFR Part 800 on:**

**7. Future GCHC Agenda Discussions**

**8. Next Meeting Date is January 14, 2026**

**9. Motion to Adjourn**



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



**NOTICE OF DISTRICT PETITION**  
**TCEQ INTERNAL CONTROL NO. D-09292025-041**

**POSTED**

NOV 06 2025

8:54 am

**TERESA KIEL**  
 Guadalupe County Clerk  
 By: *Megan*

**PETITION.** Milrose Properties Texas, LLC, a Texas limited liability company, (Petitioner) filed a petition with the Texas Commission on Environmental Quality (TCEQ) for the annexation of land into Guadalupe County Municipal Utility District No. 6 (District) under Local Government Code Section (§) 42.042 and the procedural rules of the TCEQ.

The petition states that: (1) the Petitioner holds title to all the property in the proposed annexation area to be included in the District; (2) there are no lienholders on the property to be annexed into the District; (3) the proposed property annexation will contain approximately 70.11 acres located within Guadalupe County; and (4) all of the land within the proposed property annexation is within the extraterritorial jurisdiction of the City of Santa Clara, Texas (City). The property proposed for annexation is located southwest of the existing District boundary. Access to the annexation tract will be by Weil Road on the southern boundary of the annexation tract.

In accordance with Texas Local Government Code §§ 42.0425 and 42.042, the Petitioner submitted a petition to the City, requesting the City's consent to the annexation of land into the District. Information provided indicates that the City did not consent to the inclusion of the land into the District's area. After the 90-day period passed without receiving the City's consent to the annexation, the Petitioner submitted a petition to the City requesting the City provide water and sanitary sewer services to the proposed annexation area. The 120-day period for reaching a mutually agreeable contract expired and the information provided indicates that the Petitioner and the City have not executed a mutually agreeable contract for service. Pursuant to Texas Local Government Code § 42.042, failure to execute such an agreement constitutes authorization for the Petitioner to initiate proceedings to include the proposed annexation area into the District. The territory to be annexed into the District is depicted in the vicinity map designated as Exhibit "A," which is attached to this document.

**CONTESTED CASE HEARING.** The TCEQ may grant a contested case hearing on this amended petition if a written hearing request is filed within 30 days after the newspaper publication of this notice.

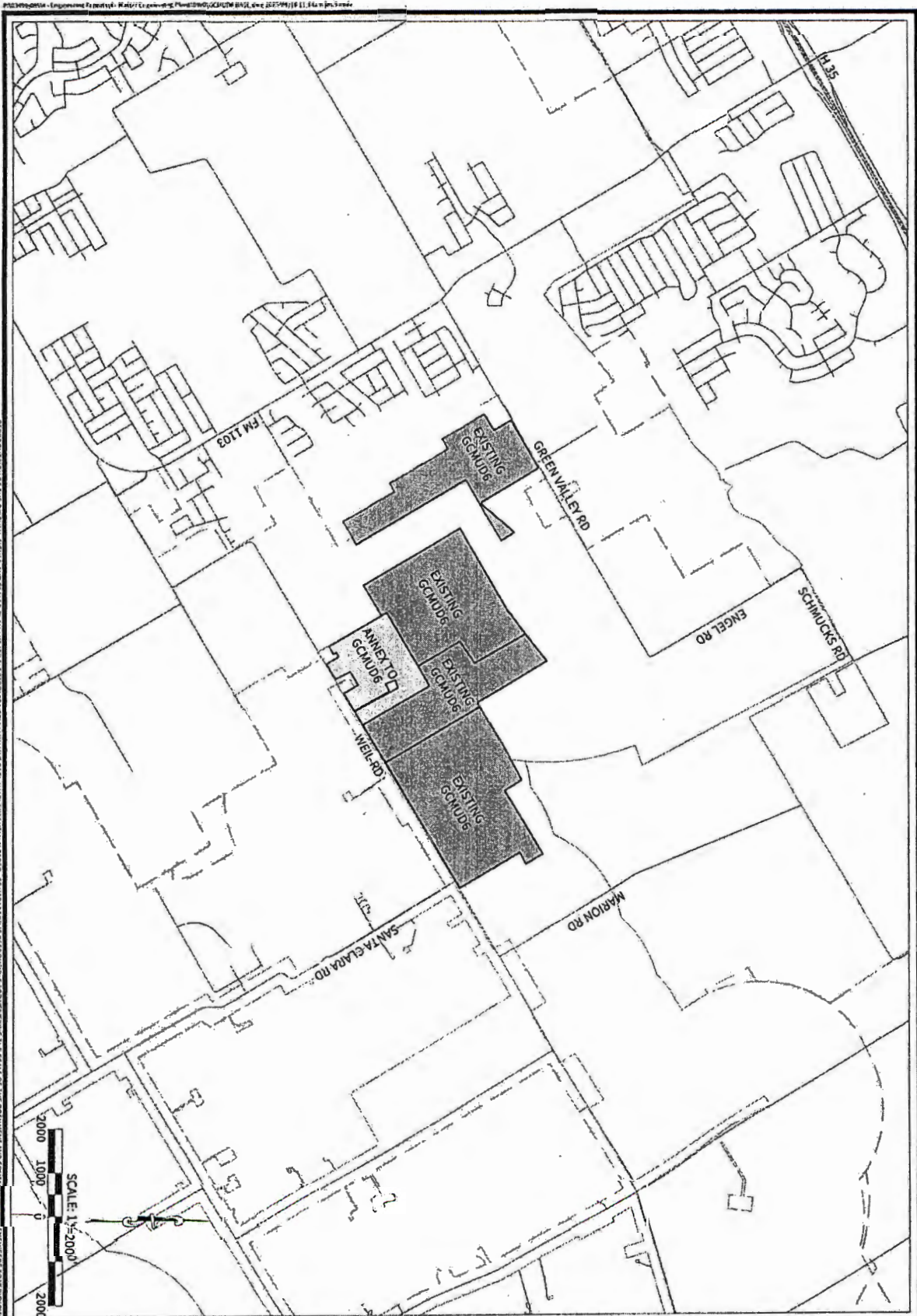
To request a contested case hearing, you must submit the following: (1) your name (or for a group or association, an official representative), mailing address, daytime phone number, and fax number, if any; (2) the name of the Petitioners and the TCEQ Internal Control Number; (3) the statement "I/we request a contested case hearing"; (4) a brief description of how you would be affected by the amended petition in a way not common to the general public; and (5) the location of your property relative to the proposed District's boundaries. You may also submit your proposed adjustments to the amended petition which would satisfy your concerns. Requests for a contested case hearing must be submitted in writing to the Office of the Chief Clerk at the address provided in the information section below.

The Executive Director may approve the amended petition unless a written request for a contested case hearing is filed within 30 days after the newspaper publication of this notice. If a hearing request is filed, the Executive Director will not approve the amended petition and will forward the amended petition and hearing request to the TCEQ Commissioners for their consideration at a scheduled Commission meeting. If a contested case hearing is held, it will be a legal proceeding similar to a civil trial in state district court.

**INFORMATION.** Written hearing requests should be submitted to the Office of the Chief Clerk, MC-105, TCEQ, P.O. Box 13087, Austin, TX 78711-3087. For information concerning the hearing process, please contact the Public Interest Counsel, MC-103, at the same address. General information regarding TCEQ can be found at our web site <http://www.tceq.texas.gov/>.

Issued: October 29, 2025

Exhibit "A"



**GUADALUPE COUNTY  
MUD NO. 6  
VICINITY MAP**

**DATE**  
SEPT 16, 2025  
**PROJECT NO.**  
R03499.005.0  
**DRAWN BY**  
JAM

**CUDE ENGINEERS**  
TYPE NO. 155  
TYPE NO. 1004500



CUDEENGINEERS.COM

4121 Pinedale Road, Suite 101  
San Antonio, Texas 78217  
761-555-1111



## NOTICE OF MEETING

## LAKE MCQUEENEY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1

The Board of Directors of Lake McQueeney Water Control and Improvement District No. 1 will hold a regular meeting on Tuesday, November 18, 2025, at 2:00 p.m., at Lake Breeze Ski Lodge, 225 Ski Lodge Rd., McQueeney, TX 78123\*, and by GoToMeeting videoconference and teleconference\*, to discuss and, if appropriate, act upon the items listed below. GoTo videoconference may be done at <https://meet.goto.com/818906613>, and telephone number: 1-877-568-4106 Access Code: 818-906-613.

1. Public comment. \*\*
2. Approve minutes.
3. Financial and bookkeeping matters, including payment of the bills, and presentation of financial report, including review of investments, and approval of financial report.
4. Approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.
5. Annual Review of Procedures for Continuing Disclosure Compliance.
6. Update from Engineering Committee.
7. Friends of Lake McQueeney discussion, including lake clean-up efforts.
8. Guadalupe-Blanco River Authority matters, and, if appropriate, take action.
9. Website and communication matters.
10. Resolution of Votes Cast to Appoint Directors for the Guadalupe Appraisal District for the 2026-2029 Term.
11. Historical bond and tax report to Comptroller.
12. Discuss meeting schedule and agenda items for future meetings.

POSTED



/s/ Nellie Cornally

Attorney for the District

NOV 10 2025

2:10pm

TERESA KIEL

Guadalupe County Clerk  
By: *[Signature]*

\* The Board will conduct an in-person meeting at its physical meeting location. The Board is making available a video and telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. Please register for the meeting at: <https://meet.goto.com/818906613>, a telephone number to join via teleconference, a link to join via videoconference, and a password to access the conference will be provided.

\*\*The public must comply with public comment policy including signing up and limitation to 3 minutes.

\*\*\*Lake McQueeney Water Control and Improvement District No. 1 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

## NOTICE OF MEETING

## LAKE PLACID WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1

The Board of Directors of Lake Placid Water Control and Improvement District No. 1 will hold a regular meeting on **Tuesday, November 18, 2025, at 3:00 p.m.**, at Lake Breeze Ski Lodge, 225 Ski Lodge Rd., McQueeney, Texas, and by GoToMeeting videoconference and teleconference\*, to discuss and, if appropriate, act upon the items listed below. GoTo videoconference may be done at <https://meet.goto.com/493706597>, and telephone number: 1-877-309-2073 Access Code: 493-706-597:

1. Public comment.
2. Approve minutes.
3. Community outreach and public education, including committee update.
4. Authorize auditor to conduct audit for fiscal year end September 30, 2025.
5. Financial and bookkeeping matters, including payment of the bills.
6. Report from the Intergovernmental Relations Committee regarding matters related to Guadalupe-Blanco River Authority.
7. Engineering updates, including update and presentation from the Guadalupe-Blanco River Authority.
8. Discuss with GBRA possibility of restocking Lake Placid in 2026 with three (3) different species of fish natural to the Guadalupe River.
9. Letter Agreement No. 1, relating to the Contract for Financing and Operation of Lake Placid Dam and Hydroelectric Facilities ("Contract"), with an effective date of October 27, 2020, between Guadalupe-Blanco River Authority ("GBRA") and Lake Placid Water Control and Improvement District No. 1 (the "WCID").
10. Resolution of Votes Cast to Appoint Directors for the Guadalupe Appraisal District for the 2026-2029 Term.
11. Historical bond and tax report to Comptroller.
12. Convene in Executive Session.\*\*
13. Reconvene in Open Session and authorize any appropriate action.
14. Discuss meeting schedule and agenda items for future meetings.



/s/ Nellie Connally  
Attorney for the District

**POSTED**

NOV 10 2025

2:11 pm

TERESA KIEL

Guadalupe County Clerk

By: [Signature]

**\* The Board will conduct an in-person meeting at its physical meeting location. The Board is making available a video and telephone option for members of the public to listen to the**

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

meeting and to address the Board during the public comment item. Please register for the meeting at <https://meet.goto.com/493706597>, a telephone number to join via teleconference, a link to join via videoconference, and a password to access the conference will be provided.

**\*\*Lake Placid Water Control and Improvement District No. 1 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).**

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



POSTED

NOV 10 2025

4:13pm

TERESA KIEL

Guadalupe County Clerk  
By: W. DurrREVISED

COMBINED

NOTICE OF RECEIPT OF APPLICATION AND  
INTENT TO OBTAIN WATER QUALITY PERMIT (NORI)

AND

NOTICE OF APPLICATION AND PRELIMINARY DECISION  
FOR WATER QUALITY LAND APPLICATION PERMIT  
FOR MUNICIPAL WASTEWATER

NEW

PERMIT NO. WQ0016616001

**APPLICATION AND PRELIMINARY DECISION.** Arp Holdings, LP, 223 Hunters Village, New Braunfels, Texas 78132, has applied to the Texas Commission on Environmental Quality (TCEQ) for a new permit, TCEQ Permit No. WQ0016616001, to authorize the disposal of treated domestic wastewater at a daily average flow not to exceed 18,000 gallons per day via public access subsurface area drip dispersal system with a minimum area of 4.67 acres. This permit will not authorize a discharge of pollutants into waters in the State. TCEQ received this application on September 9, 2024.

**This revised combined notice is being issued to update the name of the creek for the location of the wastewater treatment facility and disposal site that was provided in the original Combined Notice issued on July 3, 2025.**

The wastewater treatment facility and disposal site will be located at 1313 McKnight Road, in Guadalupe County, Texas 78155. The wastewater treatment facility and disposal site will be located in the drainage basin of Cantau Creek in Segment No. 1804 of the Guadalupe River Basin. This link to an electronic map of the site or facility's general location is provided as a public courtesy and not part of the application or notice. For exact location, refer to application. <https://gisweb.tceq.texas.gov/LocationMapper/?marker=-97.893333,29.508611&level=18>

The TCEQ Executive Director has completed the technical review of the application and prepared a draft permit. The draft permit, if approved, would establish the conditions under which the facility must operate. The Executive Director has made a preliminary decision that this permit, if issued, meets all statutory and regulatory requirements. The permit application, Executive Director's preliminary decision, and draft permit are available for viewing and copying at Arp Texas Courthouse, record room, 109 West Longview, Arp, Texas. The application, including any updates, and associated notices are available electronically at the following webpage: <https://www.tceq.texas.gov/permitting/wastewater/pending-permits/tlap-applications>.

**PUBLIC COMMENT / PUBLIC MEETING. You may submit public comments or request a public meeting about this application.]** The purpose of a public meeting is to provide the opportunity to submit comments or to ask questions about the application. TCEQ holds a public meeting if the Executive Director determines that there is a significant degree of public interest in the application or if requested by a local legislator. A public meeting is not a contested case hearing.

**OPPORTUNITY FOR A CONTESTED CASE HEARING.** After the deadline for submitting public comments, the Executive Director will consider all timely comments and prepare a response to all relevant and material, or significant public comments. **Unless the application is directly referred for a contested case hearing, the response to comments will be mailed to everyone who submitted public comments and to those persons who are on the mailing list for this application. If comments are received, the mailing will also provide instructions for requesting a contested case hearing or reconsideration of the Executive Director's decision.** A contested case hearing is a legal proceeding similar to a civil trial in a state district court.

**TO REQUEST A CONTESTED CASE HEARING, YOU MUST INCLUDE THE FOLLOWING ITEMS IN YOUR REQUEST:** your name, address, phone number; applicant's name and proposed permit number; the location and distance of your property/activities relative to the proposed facility; a specific description of how you would be adversely affected by the facility in a way not common to the general public; a list of all disputed issues of fact that you submit during the comment period; and the statement "[I/we] request a contested case hearing." If the request for contested case hearing is filed on behalf of a group or association, the request must designate the group's representative for receiving future correspondence; identify by name and physical address an individual member of the group who would be adversely affected by the proposed facility or activity; provide the information discussed above regarding the affected member's location and distance from the facility or activity; explain how and why the member would be affected; and explain how the interests the group seeks to protect are relevant to the group's purpose.

Following the close of all applicable comment and request periods, the Executive Director will forward the application and any requests for reconsideration or for a contested case hearing to the TCEQ Commissioners for their consideration at a scheduled Commission meeting.



The Commission may only grant a request for a contested case hearing on issues the requestor submitted in their timely comments that were not subsequently withdrawn. **If a hearing is granted, the subject of a hearing will be limited to disputed issues of fact or mixed questions of fact and law relating to relevant and material water quality concerns submitted during the comment period.**

**EXECUTIVE DIRECTOR ACTION.** The Executive Director may issue final approval of the application unless a timely contested case hearing request or request for reconsideration is filed. If a timely hearing request or request for reconsideration is filed, the Executive Director will not issue final approval of the permit and will forward the application and request to the TCEQ Commissioners for their consideration at a scheduled Commission meeting.

**MAILING LIST.** If you submit public comments, a request for a contested case hearing or a reconsideration of the Executive Director's decision, you will be added to the mailing list for this specific application to receive future public notices mailed by the Office of the Chief Clerk. In addition, you may request to be placed on: (1) the permanent mailing list for a specific applicant name and permit number; and/or (2) the mailing list for a specific county. If you wish to be placed on the permanent and/or the county mailing list, clearly specify which list(s) and send your request to TCEQ Office of the Chief Clerk at the address below.

**All written public comments and public meeting requests must be submitted to the Office of the Chief Clerk, MC 105, Texas Commission on Environmental Quality, P.O. Box 13087, Austin, TX 78711-3087 or electronically at [www.tceq.texas.gov/goto/comment](http://www.tceq.texas.gov/goto/comment) within 30 days from the date of newspaper publication of this notice.**

**INFORMATION AVAILABLE ONLINE.** For details about the status of the application, visit the Commissioners' Integrated Database at [www.tceq.texas.gov/goto/cid](http://www.tceq.texas.gov/goto/cid). Search the database using the permit number for this application, which is provided at the top of this notice.

**AGENCY CONTACTS AND INFORMATION.** Public comments and requests must be submitted either electronically at [www.tceq.texas.gov/goto/comment](http://www.tceq.texas.gov/goto/comment), or in writing to the Texas Commission on Environmental Quality, Office of the Chief Clerk, MC 105, P.O. Box 13087, Austin, Texas 78711-3087. Any personal information you submit to the TCEQ will become part of the agency's record; this includes email addresses. For more information about this permit application or the permitting process, please call the TCEQ Public Education Program, Toll Free, at 1-800-687-4040 or visit their website at [www.tceq.texas.gov/goto/pep](http://www.tceq.texas.gov/goto/pep). Si desea información en Español, puede llamar al 1-800-687-4040.

Further information may also be obtained from Arp Holdings, LP at the address stated above or by calling Mr. Arp Dustin, General Manager, at 830-357-6116.

Issuance Date: October 20, 2025



**AGENDA**  
**GUADALUPE COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**

Notice is hereby given that the Board of Directors of **Guadalupe County Municipal Utility District No. 15** ("the District") will meet in **special session**, open to the public at **12 p.m., Monday, November 17, 2025, at 4122 Pond Hill Rd, San Antonio, Texas 78231**, a designated meeting place outside the boundaries of the District, at which meeting, the following items will be considered and acted on:

POSTED

NOV 12 2025  
 11:58 am

TERESA KIEL  
 Guadalupe County Clerk

By: *[Signature]*

1. Hear from the Public;
2. Consider approving Minutes of Meeting held May 13, 2025;
3. Consider appointing new Director;
4. Execution of Statement of Appointed Officer and Oath of Office;
5. Consider reconstituting Board of Directors;
6. Consider adoption of Order Canvassing Election Returns;
7. Consider amending District Registration Form and authorize filing with the Texas Commission on Environmental Quality;
8. Consider approving Notice to Sellers and Purchasers and authorizing filing of same;
9. Hear report from Developer and consider taking any action requested by Developer;
10. Consider approving Depository Pledge Agreement with Stellar Bank;
11. Consider approving Bookkeeper's Report and take any action thereon, including:
  - a. consider approving payment of bills;
  - b. consider approving Investment Report;
  - c. approve ACH Processing Agreement and Service Provider Agreement with Certified Payments;
12. Hear Engineer's Report and take any action thereon, including:
  - a. consider authorizing Engineer to proceed with the design of District facilities;
  - b. consider approving plans and specifications of District facilities;
  - c. consider authorizing Engineer to advertise for bids for District projects;
  - d. consider authorizing construction contracts and related items;
  - e. consider approving report, pay estimates and change orders for construction projects in the District;
13. Hear Attorney's Report and take any action thereon, including:
  - a. consider approving District insurance renewal;
  - b. consider approving Order Adopting Code of Ethics and Establishing Policies Relating to Travel Expenditure, Fees of Office, Professional Services, Financial Accounting, Annual Operating Budget, Audit Committee, and Meeting Conduct;
  - c. consider approving Resolution Authorizing Annual Review of Eminent Domain Authority; and
  - d. consider adoption of Resolution Evidencing Review of Investment Policy and Investment Strategies.

Pursuant to V.T.C.A. Government Code §551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorneys on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations

EXECUTED this 12<sup>th</sup> day of November, 2025.

GUADALUPE COUNTY MUNICIPAL  
 UTILITY DISTRICT NO. 15

(SEAL):



By: \_\_\_\_\_

*[Signature]*  
 Julianne B. Kugle  
 Sanford Kuhl Hagan Kugle Parker Kahn LLP



# GUADALUPE COUNTY

## Commissioners Court

Kyle Kutscher  
County Judge  
(830) 303-8867  
Kyle.Kutscher@  
GuadalupeTX.gov

Jacqueline Ott  
Commissioner, Pct. 1  
(830) 303-8857, Ext. 1  
Jacqueline.Ott@  
GuadalupeTX.gov

Drew Engelke  
Commissioner, Pct. 2  
(830) 303-8857, Ext. 2  
Drew.Engelke@  
GuadalupeTX.gov

Michael Carpenter  
Commissioner, Pct. 3  
(830) 303-8857, Ext. 3  
Michael.Carpenter@  
GuadalupeTX.gov

Stephen Germann  
Commissioner, Pct. 4  
(830) 303-8857, Ext. 4  
Stephen.Germann@  
GuadalupeTX.gov

**Regular Meeting**  
**Date: November 18, 2025**  
**Time: 10:00 AM**

### AGENDA

**POSTED**

1. Call to Order.
2. Pledges to U.S. and Texas Flags and Silent Prayer.
3. Citizens to be heard.
4. DISCUSSION:

The recent water pipe failure and flooding event at the Sheriff's Office.

5. **CONSENT ITEMS: The following may be acted upon in one motion. A Commissioner, the County Judge, or a Citizen may request items to be pulled for separate discussion and/or action:**

- A. The Bill List(s).  
Final Commissioners Court Bill List 11-18-25.pdf  
Final Commissioners Court Bill List Other Bank 11-18-25.pdf
- B. The EBA List.  
EBA List 11.18.2025-1.pdf
- C. The PCA Bill List and Jury Check Register.  
Jury Register and PCA Bill List 11.18.pdf
- D. The reappointment of Bill Jones to the Luling Foundation Board of Trustees for a two-year term, January 2026 through December 2027.
- E. Authorization to apply for the Texas Veterans Commission Fund for Veterans' Assistance Grant for the Guadalupe County Veterans Treatment Court Program, grant cycle September 1, 2026, through August 31, 2027.  
VTC Grant Application.pdf

NOV 12 2025  
4:31 PM  
TERESA KIEL  
Guadalupe County Clerk  
By: *[Signature]*

F. The Fiscal Year 2026 Statewide Automated Victim Notification Service (SAVNS) Maintenance Grant Contract (Contract No. C-02689) between the Office of the Attorney General and Guadalupe County.  
[FY 2026 SAVNS Grant Contract.pdf](#)

G. Accept the \$1,000 donation from the McQueeney Lions Club to the Guadalupe County Sheriff's Office K-9 Program.

H. The Excavation Permit Applications for the following County roads:

i. Precinct 1:

- a. Elmons Road & Altwein Lane;
- b. 6670 Hickory Forrest Drive;

ii. Precinct 2:

- a. Pieper Road;
- b. Airport Road;
- c. Three Oaks Road;

iii. Precinct 4:

- a. Settlers Way & Mesquite Pass;
- b. Warncke Road & Church Road;
- c. Good Luck Road;
- d. O 'Daniel Road & O 'Daniel School Road;
- e. Sandy Oaks Drive;
- f. Sweet Home Road; and
- g. Jakes Colony Road.

[Excavation Permit Applications with Summary 11.12.2025.pdf](#)

I. Order the prohibition against loitering and unauthorized gathering in the Guadalupe County Parking Garage and authorize the Building Maintenance Director to post the appropriate signage to provide public notice.

J. The Rider for Bond No. 65527519 Julian Olvera, changing from Part-Time to Full-Time Deputy Constable, Precinct 1.  
[Bond Rider - Olvera.pdf](#)

K. Authorization for the Road and Bridge Administrator or designee to review the advance notice of installation of a facility by a utility provider and approve the placement of the facility authorized pursuant to Chapter 181 of the Texas Utilities Code.

L. The Agreement between Guadalupe County and the City of Santa Clara for Fire Prevention and Inspection Services provided by the Guadalupe County Fire Marshal's Office.  
[Interlocal Agreement - Signed.pdf](#)

**6. ACTION ITEMS: Discussion and possible motion relative to:**

A. The Resolution Establishing the Guadalupe County R.I.S.E. Adult Mental Health Court.  
[Resolution - RISE Adult Mental Health Court.pdf](#)

B. Authorization to publish required notices and set the date for a Public Hearing on the



proposed Amendment to the Ordinance regarding Locations of Landfills and Regulating Solid Waste Disposal pursuant to Chapters 363 and 364 of the Texas Health and Safety Code.

- C. Review the bid tabulation and award the contract for IFB 26-02, Stagecoach Road Overlay Project, Phase 1.  
[Dean Word Bid Submission & Contract IFB 26-02.pdf](#)  
[Bidtab IFB 26-02 Stagecoach Road Overlay.pdf](#)
- D. The Order Prohibiting Outdoor Burning.  
[Burn Ban Order 11-18-2025.pdf](#)
- E. The Proposal (No. 115104) from UES Professional Solutions 44, LLC, for Construction Materials Testing for the Guadalupe County Fire Rescue Emergency Operations Center and Warehouse project.  
[115104 Updated.pdf](#)
- F. The Proposal (No. 116360) from UES Professional Solutions 44, LLC, for Construction Materials Testing for the Guadalupe County Emergency Response Center project at Huber Road.  
[116360 Updated.pdf](#)
- G. Budget Amendment #25-90: To increase the budget for the Elections Building capital project for FY25.  
[25-90.pdf](#)
- H. Budget Amendment #25-91: To increase the FY25 budget for the Justice of the Peace Precinct 2, additional cost of annual copier maintenance in the Justice Court Technology Fund.  
[BA#25-91.pdf](#)
- I. Budget Amendment #26-5: To establish a budget for the Elections Building capital project for FY26.  
[BA#26-5.pdf](#)
- J. Budget Amendment #26-6: To transfer funds from Jail office supplies to controlled assets for four additional scanners and five additional printers.  
[BA#26-6.pdf](#)
- K. Budget Amendment #26-7: To increase the FY26 budget for MIS for consulting, controlled assets, and capital outlay equipment for products and services not received by September 30, 2025.  
[BA#26-7.pdf](#)
- L. Budget Amendment #26-8: To transfer funds from the Sheriff's Office General Fund office supplies to controlled assets for five additional printers.  
[BA#26-8.pdf](#)
- M. Budget Amendment #26-9: To transfer funds from the Fire Department miscellaneous budget to capital outlay equipment for additional cost of six (6) portable radios with mics and batteries; and to also increase the Fire Department

controlled asset budget for one (1) wireless base station and one (1) digital intercom with installation ordered on August 6, 2025, but not completed by September 30, 2025.

[BA#26-9.pdf](#)

- N. Budget Amendment #26-10: To certify revenue and establish the FY26 budget for the Department of Justice Police Cruiser Upgrade grant.  
[BA#26-10.pdf](#)
- O. Budget Amendment #26-11: To establish a budget for the Road & Bridge building purchase/new construction for the Metal Storage Structures that were ordered on June 12, 2025, and not completed by September 30, 2025.  
[BA#26-11.pdf](#)
- P. Budget Amendment #26-12: To transfer funds from the Volunteer Fire Department Allocation budget to New Berlin and Lake Dunlap Volunteer Fire Department as approved by Commissioners Court on October 28, 2025.  
[BA#26-12.pdf](#)
- Q. The Capital Project Fund Bill List.  
[Final Capital Project \(Fund 700\) Bill List 11-18-25.pdf](#)
- R. In accordance with the Guadalupe County Travel Policy, authorization for the County Clerk to travel out-of-state for the following educational training:
  - i. The International Association of Government Officials (iGO) Mid-Winter Conference in Albuquerque, New Mexico, January 20-23, 2026; and
  - ii. The Property Records Industry Association (PRIA) Winter Symposium in Virginia Beach, Virginia, February 24-26, 2026.[2026 iGo Mid Winter Conference Agenda.pdf](#)  
[2026 PRIA Winter Symposium.pdf](#)

**7. Announcement of Upcoming Guadalupe County Public Events.**

**8. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Government Code, Subchapter D, the Commissioners Court will convene in a closed session to discuss the following items, and any final action or vote will take place in public:**

- A. Pursuant to §551.072: To deliberate the purchase, exchange, lease, or value of real property.
- B. Pursuant to §551.074: To deliberate the employment, evaluation, and duties of the following public officers or employees: Purchasing Agent, Veterans Services Director, Fire Marshal/Emergency Management Coordinator, and Administrative Assistant to County Commissioners.

**9. Motion to Adjourn.**

Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.

Meeting ID: 351 037 7057 Passcode: 638728

Join Zoom Meeting

<https://us06web.zoom.us/j/3510377057?pwd=MkJpOE55b3FHL1ZDUEI2NmNCc0ttZz09>

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+1 312 626 6799	+1 646 558 8656

Notice: Any documents linked to this Agenda are subject to change both after posting and/or after discussion and vote during the Commissioner's Court meeting.

A copy of this Notice has been placed on the outside bulletin board of the Guadalupe County Justice Center, 211 West Court Street, which is readily accessible to the general public at all times, and said Notice shall remain posted continuously for at least three business days preceding the scheduled date of the Meeting. For your convenience, you may visit the county's website at: <https://www.guadalupe.tx.gov> titled "Agenda" for any official court postings.