



Job Title:	Firefighter / EMT-B	FLSA Status:	Non-Exempt
Department:	Guadalupe County Fire & Rescue	Prepared by:	Guadalupe County Fire & Rescue & Human Resources

Summary

Under general supervision, the Firefighter/EMT-B controls and extinguishes fires, conducts search and rescue missions, responds to medical emergencies, and administers life-saving measures. This role involves responding to medical and fire emergencies, treating patients, operating a variety of fire apparatus and vehicles, assisting in the investigation of fires, participating in equipment testing and training activities, and compiling and maintaining reports and records. The position includes a one-year probationary period during which performance and skills will be evaluated.

Essential Duties

- Respond to emergency calls; drive fire apparatus to incident scenes; provide rescue, emergency medical service, and fire suppression; prepare reports regarding emergency incidents.
- Drive, operate, inspect, repair, and perform technical tasks related to fire apparatus and equipment.
- Perform rescue operations for trapped or injured persons; provide necessary emergency medical services; operate various rescue, emergency medical, and fire suppression equipment.
- Respond to fire alarms; assist in firefighting operations including laying and connecting hoses, maintaining pumping apparatus, holding nozzles, directing water streams or chemicals, and raising and climbing ladders.
- Maintain certifications through constant training; participate in and direct instruction for department personnel.
- Clean, re-equip, and re-stock vehicles after each call; perform inventories and vehicle checks daily.
- Participate in cleaning and maintaining station facilities, equipment, and apparatus; ensure readiness for emergency calls.
- Study street and high hazard locations in assigned district; assist with inspections; participate in fire prevention operations, activities, and programs including training, fire investigations, and code enforcement.
- Document information about fire incidents and medical patient reports as required by department policy and state law..



Requirements

- **Education and Experience:** High School Diploma/GED; acceptable driving record; pass a criminal background check, physical, and drug test.
- **Knowledge:** Departmental policies and procedures; standard office practices; business English, spelling, punctuation, and arithmetic.
- **Skills:** Typing at least 50 words per minute; operating or learning to operate a computer using Microsoft Office products; establishing and maintaining effective working relationships.
- **Certificates and Licenses:** Texas Department of State Health Services EMT-Basic Certification; Texas Commission on Fire Protection Basic Structural Firefighter Certification; Traffic Incident Management Program/Courage to Be Safe Program; NIMS ICS 100, 200, 700, 800; valid Texas Driver's License with the ability to obtain a Class B Exempt license within 180 days (6 months) from date of hire.
- **Preferred Certifications:** Texas Commission on Fire Protection Driver/Operator; Texas Commission on Fire Protection Instructor I; Swift Water Rescue; Texas Commission on Fire Protection Basic Wildland Firefighter or NWCG S130/S190 Course.
- **Physical Demands:** Work involves exposure to various weather conditions and outdoor elements. Requires rotating shifts, extended workdays, and on-call status. Physical activities include pulling, grasping, bending, standing, sitting, crouching, twisting, kneeling, stooping, pushing, crawling, reaching, climbing, walking, carrying up to 75 pounds, and lifting up to 100 pounds. Ability to see, write, count, read, identify colors, and hear is necessary.

Equal Opportunity Employer

Guadalupe County is an Equal Opportunity Employer and is committed to Workplace Diversity. We are committed to providing equal opportunity for protected veterans and individuals with disabilities. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.

Notice:

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.



All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

Regular attendance is required in this job.

All employment with Guadalupe County shall be considered "at will" employment. No contract of employment shall exist between any individual and Guadalupe County for any duration, either specified or unspecified.

I have reviewed this job description and find it to be an accurate description of the demands of the job.

Employee Signature

Date