

◆   ◆   ◆   ◆   A D D E N D U M   T O   R F P   ◆   ◆   ◆   ◆  
PROPERTY & LIABILITY INSURANCE PROTECTION

Guadalupe County Auditor's Office  
307 W. Court, Suite 205  
Seguin, Texas 78155  
830-303-4188 Ext. 1328

**RFP Title:**            **PROPERTY & LIABILITY INSURANCE PROTECTION**  
**RFP No.:**            **15-4820**  
**Addendum No.:**    **3**  
**Issued:**             **May 18, 2015**

TO BIDDER: This addendum is an integral part of the bid package under consideration by you as a Bidder in connection with the subject matter herein below identified. Guadalupe County deems all sealed bids to have been proffered in recognition and consideration of the entire bid package - including all issued addenda.

Receipt of this present Addendum by a Bidder should be evidenced by returning it signed as part of the Bidder's sealed bid proposal. If the Bid has already been received by the County Judge's office, Bidder should return this Addendum in a separate sealed envelope, which is clearly marked with the Bid Title, Bid Number and Opening Date and Time, stated as follows:

ADDENDUM TO:        Property & Liability Insurance Protection  
                         RFP No. 15-4820  
                         2:00 p.m., May 29, 2015

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**REASON FOR ISSUANCE OF THIS ADDENDUM:**

1. Revised Worker's Compensation Loss Run which reveals "Medical-only" and "Indemnity" claim values (contact Don Gray)
2. Revised New Law Enforcement Count to include reserves (part-time volunteers) (see attached)
3. Additional Cyber coverage information which includes a description of coverage currently in force which is also coverage to be quoted (contact Don Gray)

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The information included herein is hereby incorporated into the documents of this present bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder.

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Authorized Signature (Bidder)

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Title of Person Signing Above

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Typed Name of Firm, Corporation

BUDGETED LAW ENFORCEMENT AND SUPPORT POSITIONS										
DEPARTMENT	FY15	Full-time Peace Officers (armed)	Full-time Jailers	Animal Control (not peace officers)	Part-time Peace Officers (armed)	Part-time Jailers	Juvenile (non armed)	Reserves (Part-time Volunteers)	Support Personnel (Full-time, unarmed)	Support Personnel (Part-time, unarmed)
<b>475 County Attorney</b>										
County Attorney	1								1	
Assistant County Attorney	5								5	
Investigator	2	2								
Office Manager	1								1	
County Court Coordinator	1								1	
Legal Secretary	1								1	
Victim Coordinator/Advocate	1								1	
Clerks	2								2	
<b>TOTAL FULL TIME POSITIONS</b>	<b>14</b>									
<b>543 Fire Departments</b>										
Fire Marshal	1	1								
Assistant Fire Marshal	1	1								
<b>TOTAL FULL TIME POSITIONS</b>	<b>2</b>									
<b>551 Constable, Precinct 1</b>										
Constable	1	1								
Deputy Constable	1	1								
Part-time	3				3					
Reserve	1							1		
<b>TOTAL FULL TIME POSITIONS</b>	<b>2</b>									
<b>552 Constable, Precinct 2</b>										
Constable	1	1								
Part-time	2				2					
Reserve	1							1		
<b>TOTAL FULL TIME POSITIONS</b>	<b>1</b>									
<b>553 Constable, Precinct 3</b>										
Constable	1	1								
Part-time	3				3					
Reserve	3							3		
<b>TOTAL FULL TIME POSITIONS</b>	<b>1</b>									
<b>554 Constable, Precinct 4</b>										
Constable	1	1								
Part-time	2				2					
Reserve	0									
<b>TOTAL FULL TIME POSITIONS</b>	<b>1</b>									
<b>560 County Sheriff</b>										
Sheriff	1	1								
Captain	1	1								
Lieutenants	4	4								
Sergeants	7	7								
Corporals	6	6								
Investigators	11	11								
DEA Narcotics Investigators	2	2								
Deputies / Patrol	42	42								
Deputy / Training Officer	0									
Deputy / Crime Prevention	0									
Deputies / Civil Process	3	3								
Deputies / Warrants	3	3								
Deputy / Administration	0									
Deputies / Transportation	4	4								
Deputies / Uncertified Cadets	0									
Dispatcher Supervisor	1	1								
Dispatchers	15								15	
Bailiffs	7	7								
Administrative Assistant	1								1	
Evidence Coordinator	1								1	
Clerks	6								6	
Custodian	1								1	
Auto Theft Task Force	1	1								

BUDGETED LAW ENFORCEMENT AND SUPPORT POSITIONS										
DEPARTMENT	FY15	Full-time Peace Officers (armed)	Full-time Jailers	Animal Control (not peace officers)	Part-time Peace Officers (armed)	Part-time Jailers	Juvenile (non armed)	Reserves (Part-time Volunteers)	Support Personnel (Full-time, unarmed)	Support Personnel (Part-time, unarmed)
Part-time Dispatch / Clerical Reserve	4							4		4
<b>TOTAL FULL TIME POSITIONS</b>	<b>117</b>									
<b>562 Department of Public Safety</b>										
Office Manager	1								1	
Senior Clerk	1								1	
<b>TOTAL FULL TIME POSITIONS</b>	<b>2</b>									
<b>570 County Jail</b>										
Jail Administrator	1		1							
Assistant Jail Administrator	1		1							
Captain	1		1							
Lieutenant	2		2							
Fire and Safety Officer	1		1							
Transportation Officers	4		4							
Sergeants - Shift Supervisors	4		4							
Corporals - Asst Shift Supervisors	8		8							
Sergeant - Classification	1		1							
Classification Officers	3		3							
Detention Officers	63		63							
Commissary / Laundry Attendants	2		2							
Kitchen / Commissary Attendant	1		1							
<b>Jail Medical</b>										
Nurse Supervisor	1								1	
Nurses	4								4	
Medical Assistants	4								4	
<b>Maintenance</b>										
Maintenance	2								2	
Coordinator Clerk	1								1	
Accounting Clerks	5								5	
Cooks	5								5	
Part-time	4					4				
<b>TOTAL FULL TIME POSITIONS</b>	<b>114</b>									
<b>637 Animal Control</b>										
Animal Control Supervisor	1			1						
Animal Control Officers	3			3						
<b>TOTAL FULL TIME POSITIONS</b>	<b>4</b>									
<b>635 Environmental Health</b>										
Compliance Officers - DEPUTY CONSTABLES	2	2								
<b>TOTAL FULL TIME POSITIONS</b>	<b>2</b>									
<b>325 Juvenile Services Department</b>										
<b>Probation</b>										
Chief Probation Officer	1						1			
Assistant Chief Probation Officer	1						1			
Juvenile Probation Officer Supervisors	2						2			
Juvenile Probatio Officer Case Workers	9						9			
Administrative	5								5	
Operations/CRS Coordinator	1						1			
Operations/Transport Officer	1						1			
Counselor	1								1	
<b>Detention</b>										
Assistant Manager	1						1			
Supervisors	4						4			
Supervision Officers(JSO)	14						14			
Administrative	1								1	
Maintenance	1								1	

BUDGETED LAW ENFORCEMENT AND SUPPORT POSITIONS										
DEPARTMENT	FY15	Full-time Peace Officers (armed)	Full-time Jailers	Animal Control (not peace officers)	Part-time Peace Officers (armed)	Part-time Jailers	Juvenile (non armed)	Reserves (Part-time Volunteers)	Support Personnel (Full-time, unarmed)	Support Personnel (Part-time, unarmed)
<b>Juvenile Medical</b>										
Nurse	1								1	
Nurse PT	2									2
Summer Instructor	1								1	
<b>Post Adjudication</b>										
Supervision Officers(JSO)	8						8			
<b>Drug Court Grant</b>										
Juvenile Probation Officer	1						1			
Administrative Assistant	1								1	
<b>TOTAL FULL TIME POSITIONS</b>	<b>54</b>									
<b>882 DISTRICT ATTORNEY</b>										
Assistant District Attorney	8								8	
Investigator	2	2								
Legal Administrative Assistant	4								4	
Office Manager	1								1	
Secretary	0									
Paralegal	2								2	
Victim Advocate	1								1	
<b>Office of the Attorney General Grant</b>										
Victim Assistance Coordinator	1								1	
<b>TOTAL FULL TIME POSITIONS</b>	<b>19</b>									

TOTAL FULL-TIME  
TOTAL PART-TIME

333 106 92 4 10 4 43 9 88 6